

*These pending minutes have not been approved by the Utah Prosecution Council and are subject to change until approved and adopted by the Council.*

**Utah Prosecution Council Meeting**  
**Wednesday – April 16, 2025, 9:00 a.m.**  
**5272 S College Dr**  
**East Training Room**

**Pending Minutes**

- Present:** Ed Montgomery, South Jordan City Attorney, UPC Chair (*proxy of Samantha Smith, Bluffdale City Assistant Attorney*) (In person)  
Stuart Williams, Clearfield City Attorney (In person)  
Brett Robinson, Chief Policy Advisor, Salt Lake County District Attorney's Office (*designee of Sim Gill, Salt Lake County District Attorney*) (In person)  
Jeff Stott, Kane County Attorney (In person)  
Eric Clarke, Washington County Attorney (In person)  
Stewart Young, Chief Criminal Deputy, Utah Attorney General's Office (In person)  
Stephen Foote, Duchesne County Attorney (In person)  
Randall McUne, Cedar City Attorney (In person)  
Jeff Gray, Utah County Attorney (In person)  
Karyn Walker, UPAA Chair, Provo City Attorney's Office (In person)  
Chad Dotson, Iron County Attorney (Remote)  
David Cole, Deputy Davis County Attorney (*designee of Troy Rawlings, Davis County Attorney*) (Remote)
- Excused:** Jess L. Anderson, Utah Commissioner of Public Safety  
Derek Brown, Utah Attorney General  
Sim Gill, Salt Lake County District Attorney  
Samantha Smith, Bluffdale City Assistant Attorney  
Troy Rawlings, Davis County Attorney
- Guests:** Jeff Buhmann, SWAP (In person)  
Scott Broadhead, Tooele County Attorney (In person)  
Taylor Sorensen, Cache County Attorney (Remote)

**1. WELCOME**

- a. Council members were welcomed.

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## **2. NEW COUNCIL MEMBER**

- a. Refer to director's summary for discussion items.
- b. Ed Montgomery motioned to approve Chad Dotson's appointment. The motion passed unanimously.
- c. Moved to next agenda item.

## **3. PREVIOUS MINUTES**

- a. Stephen Foote moved to approve the minutes from the January 14, 2025 meeting. Ed seconded and the motion passed unanimously.

## **4. FY25 BUDGET REVIEW**

- a. Refer to director's summary for discussion items.
- b. The end of the fiscal year is June 30<sup>th</sup>, but UPC does not get the budget carryover until August. Robert Church will present the proposed budget in June and the final budget in September.
- c. Bob discussed holding more conferences with Emma Johnsen's assistance.
- d. Moved to next agenda item.

## **5. TRAINING COMMITTEE**

- a. Refer to director's summary for discussion items.
- b. Advanced Trial Skills – October 22<sup>nd</sup> in St. George.
  - i. Bob discussed how Advanced Trial Skills this year will be skills-based instead of a lecture-based like previous years.
  - ii. Ed discussed how much training UPC is doing and wondered if more training will lead to burnout. Bob and Marilyn Lawson discussed how UPC replaced Civil with Advanced Trial Skills.
  - iii. Ed asked how many prosecutors there are today compared to ten years ago. Consensus was mixed. Offices have expanded since then but are struggling to hire people.
  - iv. Several courses have capped attendance, so UPC doesn't yet feel burdened by the number of conferences being held.
- c. Train the Trainer
  - i. In February, Tyson Skeen and Bob were invited by UPC's Florida counterpart to help with their inaugural Train the Trainer course.
  - ii. They were invited because of how well UPC's Train the Trainer course was received.
- d. Spring Conference – April 17<sup>th</sup> in Provo.
  - i. Professor Mangrum will be the highlight of the conference.
- e. Fall Conference – September 24<sup>th</sup> in St. George.

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- i. Chad Dotson recommended Owen Stewart from Utah County for Jury Selection. Jeff Gray agreed.
- ii. Eric Clarke brought up a committee that people have put together for jury selection concerned about implicit bias. Council members discussed jury selection issues for several minutes.
- f. UPAA Conference – June 11<sup>th</sup> in Kanab.
  - i. UPAA is one of the largest conferences that UPC hosts, so Marilyn has had to contract four different hotels.
  - ii. Marilyn and Karyn Walker discussed the agenda.
- g. Moved to next agenda item.

## **6. ePROSECUTOR**

- a. Refer to director's summary for discussion items.
- b. Ronald Weight discussed e-filing, and the issues courts have had with turning the program on. Issues are minimal with courts that have e-filing turned on.
- c. Bob discussed getting a grant to get everyone on eProsecutor.
- d. The council discussed the data that CCJJ collects and how many offices are on eProsecutor.
- e. Moved to next agenda item.

## **7. UPAA REPORT**

- a. Refer to director's summary for discussion items.
- b. Marilyn and Karyn discussed UPAA Prosecutorial Assistant of the Year award. Refer to handout.
- c. Stuart Williams motioned to approve the amended UPAA bylaws. Randall McUne seconded, and the motion passed unanimously.
- d. Moved to next agenda item.

## **8. 2024 PROSECUTOR OF THE YEAR**

- a. Refer to director's summary for discussion items.
- b. Jeff Gray discussed separating felony and misdemeanor prosecutors because it is difficult for misdemeanor prosecutors to compete with "high profile cases".
- c. Stewart Young discussed having more awards and more categories to recognize prosecutors.
- d. Jeff Gray suggested an automated email that comes once a quarter to remind people to nominate people for the award.
- e. Bob discussed sending out information to the UPAA mailing list to get more recognition and noise from smaller offices.
- f. Moved to next agenda item.

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## **9. RESOURCE PROSECUTOR REPORTS**

- a. Refer to director's summary for discussion items.
- b. TSRP
  - i. DUI Boot Camp was held in January. The conference went well and was well received.
  - ii. Tyson discussed holding the conference every other year instead of every year.
  - iii. Tyson and Trent start Regional Legislative Updates next week.
  - iv. The Master Offense table is being updated.
- c. SADVRP
  - i. Trent is doing a training in Provo, so he's excused.
- d. Moved to next agenda item.

## **10. CAREER FAIRS**

- a. Refer to director's summary for discussion items.
- b. Moved to next agenda item.

## **11. INCENTIVE AWARD BALANCE**

- a. Refer to director's summary for discussion items.
- b. Ed motioned to turn that money over to Bob who will do with it what he will. Randall seconded and the motion passed unanimously.
- c. Moved to next agenda item.

## **12. OTHER**

- a. Eric discussed the new legislative requirement for prosecutors to add an extra Ethics hour into training. UPC felt like they were already doing this and discussed drafting a letter discussing how we are already doing this.
- b. Moved to next agenda item.

## **13. NEXT MEETING**

- a. Cache County, Kanab.
- b. June 10<sup>th</sup>, Tuesday 1:00 PM – 2:30 PM, SWAP 2:30 – 4:30 PM.

## **14. ADJOURN**