

Utah Prosecution Council Meeting
Monday - January 11 2021, 10:30 a.m.
Virtual Meeting

Approved Minutes

Present: Stephen D. Foote, UPC Chair, Duchesne County Attorney
Robert L. Cosson, Co-Chair, St. George City Attorney
William Carlson, Deputy Salt Lake County District Attorney
(designee of Sim Gill, Salt Lake County District Attorney)
Jann L. Farris, Morgan County Attorney
Steven L. Garside, Assistant Layton City Attorney
Ed Montgomery, City of South Jordan
Ryan Peters, Juab County Attorney
Janise Macanas, Criminal Justice Division, Utah Attorney General *(designee of Sean Reyes, Utah Attorney General)*
Yvette Rodier, Deputy West Valley City Attorney
Robert Van Dyke, Kane County Attorney
Karyn Walker, UPAA Co-Chair, Provo City Attorney's Office

Excused: Jess L. Anderson, Utah Commissioner of Public Safety
Sim Gill, Salt Lake County District Attorney
Kathy Locher, UPAA Chair, Salt Lake County District Attorney's Office
Sean Reyes, Utah Attorney General
Scott Stephenson, Deputy Director of P.O.S.T.

- 1. WELCOME AND APPROVAL OF THE MINUTES - SEPTEMBER 30, 2021**
 - a. The Council members were welcomed and the meeting convened.
 - b. Jann Farris made the motion to approve the September 30, 2020. Ryan Peters seconded the motion and the motion passed unanimously.

- 2. FY21 BUDGET CLOSEOUT**

Bob Church reported that the FY21 Budget has not changed since the last meeting. Hearing no questions or nominations for a vote, the Council moved to the next item.

- 3. TRAINING COMMITTEE REPORT**

Please refer to Director Summary for details. Steve Garside, Training Committee Chair, gave the following report. Training schedule is moving forward as UPC staff endeavors to meet the training demands either in-person, as much as possible, virtually, recorded or using all of the above approaches.

 - a. Spring Conference will be held live on a limited attendance basis, and will be broadcast virtually, and recorded and posted for later viewing. April 29-30, 2021 are the dates and will be held at the Salt Lake Sheraton. Please refer to the attached agenda.
 - b. 2021 Fall Prosecutor raining Conference will be held September 22-24 at the

Uintah Conference Center in Vernal, Utah. This conference will also be an in-person event and will be recorded. The theme of the conference is why we do this or why are we prosecutors.

- c. The Training Committee recommended a \$125 registration fee for conference recordings for one year and after a year it will be available for self study only.
 - d. Regarding online training, UPC would like to develop one hour trainings either live or recorded and provide Q&A. Bob will seek input on topics prosecutors would like included and who would like to participate in presenting those topics.
 - e. In meeting the required legislative imposed performance matrix, the questions included on the evaluation are being refined specifically on “what did you learn” and “how this could be helped in past cases, and “how this information can be implemented in the future.” More details outlined in the handouts.
 - f. The Advanced Trial Skills Course was recommended to be postponed to 2022.
 - g. Train the Trainer was recommended to be moved to 2022 due to budget constraints.
 - h. It is recommended that both UPAA and Basic be held this year 2021.
- Next training committee meeting scheduled for February 2021.

4. FY22 TRAINING YEAR

Please refer to the Director’s Summary for details. Bob gave the following report.

- a. New County Attorney Training has been scheduled for April 20-22,2021at UPC headquarters, 5272 College Dr., Murray, Utah. There are four new county attorneys who would benefit from this seminar. They include Eric Clark of Washington County; Christian Bryner of Carbon County; Casy Jewkes of Sevier County; and the new Uintah County Attorney who replaced Greg Lamb. Bob reviewed the agenda with the council and asked for input.
- b. Spring Conference will be held at the Salt Lake Sheraton on April 29-30, 2021. Hopefully, it will be held in-person on a limited basis to adhere to CDC guidelines, as well as virtually capability will be provided and will be recorded. Please refer to the agenda included in the handouts. It was discussed to switch the Case Law Update with Legislative Update to accommodate a presenter’s schedule and stay within the desired time frame.
- c. Fall Conference will be held at the Uintah Conference Center on September 22-24, 2021 in Vernal, Utah.
- d. DV Boot Camp to be held January 20-22,2021at the Holiday Inn Express in Springdale, Utah.

5. RESOURCE PROSECUTORS

- a. Marlesse Jones referred the Council to the SADVRP report as outlined in the handouts. She reported that she is receiving an increase of training requests. Marlesse mentioned that SAKI, who she has partnered with, and two of their agents. SAKI has rewritten a multi-million dollar grant which included a training piece. They have reached out to Marlesse to do the trauma, bias, etc. training. It’s a packaged training with a law enforcement and prosecutor perspective. This type of training has been well received as there has been an up tic interest. Also, Marlesse indicated that she has participated in helping to draft legislation for victims of sexual assault.
- B. Tyson Skeen referred the Council to the TSRP report as outlined in the handouts. He noted that in-person training has been somewhat down, but should pick up in the Spring. Requests for assistance has remained high. Tyson has been involved in legislation regarding state toxicologists to not have to appear in court for in-person testimony.

6. UPAA REPORT

Karyn Walker, UPAA Co-chair, gave the UPAA report in Kathy Locher, UPAA Chair's stead.

- a. UPAA has three board openings. Karyn welcomed recommendations. Ryan Peters mentioned interest as well as Robert Cosson.
- b. UPAA conference to be held the last week of June 2021. Agenda is being developed.

7. IT REPORT

Ron Weight and Bob Church gave an in depth report. Please refer to Director's Summary. Ron indicated that eprosecutor storage is currently at 95% capacity of the first terabite. If the capacity reaches the next terabite users could incur an approximate \$180.00 fee per agency. Ron was asked to draft a letter to users/agencies explaining this as well as include instructions on how to maintain and/or purge files in order to manage their capacity and avoid further costs. Part of the volume is due to discovery files. If those could be purged or removed after a time that would help maintain the capacity. Also, Bob mentioned an automated deletion feature. Bob is working with CCJJ to apply for additional grant funding and could include this feature along with another 150 licenses with the grant request.

8. OTHER BUSINESS

UPC training at the Moab PD, Grand County Sheriff's Office on police and prosecutor burden entitled "Partnering for Success" has been rescheduled. Council will be kept apprised on the new date.

9. NEXT MEETING

Next meeting: April 28th. Whether in person or remote will be notified.

10. ADJOURN