

**Utah Prosecution Council Meeting**  
**Wednesday - September 30 2020, 3:00 p.m.**  
**Virtual Meeting**

**Approved Minutes**

Present: Robert L. Cosson, Co-Chair, St. George City Attorney  
William Carlson, Deputy Salt Lake County District Attorney  
*(designee of Sim Gill, Salt Lake County District Attorney)*  
Jann L. Farris, Morgan County Attorney  
Kathy Locher, UPAA Chair, Salt Lake County District Attorney's Office  
Steven L. Garside, Assistant Layton City Attorney *(designee of Stephen D. Foote, UPC Chair, Duchesne County Attorney)*  
Ed Montgomery, City of South Jordan  
Ryan Peters, Juab County Attorney  
Craig Barlow, Director Justice Division, Utah Attorney General *(designee of Sean Reyes, Utah Attorney General)*  
Yvette Rodier, Deputy West Valley City Attorney  
Robert Van Dyke, Kane County Attorney

Excused: Jess L. Anderson, Utah Commissioner of Public Safety  
Stephen D. Foote, UPC Chair, Duchesne County Attorney  
Sim Gill, Salt Lake County District Attorney  
Sean Reyes, Utah Attorney General  
Scott Stephenson, Deputy Director of P.O.S.T.

1. WELCOME AND APPROVAL OF THE MINUTES - AUGUST 5, 2020
  - a. The Council members were welcomed and the meeting convened.
  - b. Steve Garside made the motion to approve the August 5, 2020 with the correction to Kathy Locher's name from Locker to Locher. Robert Van Dyke seconded the motion and the motion passed unanimously.
  
2. FY20 BUDGET CLOSEOUT  
Bob Church gave an in depth report on the FY20 Budget closeout. Please refer to Director's Summary for additional information. Bob reported that the final HB 200 reimbursement payment is yet to be received. There is an unconfirmed amount of \$44,000 that needs to be accounted for which could affect the overall budget. Bob will keep the Council updated as soon as he receives that report. Also, the TSRP grant does not coincide with the states fiscal year, so Tyson's grant closes as of September 30, 2020. Those final numbers will be available in October. It's anticipated to received \$15,890.68 as budgeted to close out Tyson's grant. Of the \$9,000 and \$20,000 Tyson applied for and Bob budgeted for but only \$7,000 was spent. Last, the surcharge collection was down and resulted in a loss of \$26,562.40 as UPC received only \$453,427.60 from a budgeted amount

of \$480,000. Once the reimbursements from HB200 and TSRP are received, UPC should end in the black. So a budget final close out is yet to be voted on. Hearing no questions, Bob moved to the next item.

### 3. FY21 BUDGET REVIEW

Bob Church gave an in depth report on the FY21 budget as a follow up from the August 2020. Please refer to Director's Summary for additional information.

a. Adjustments made to the FY21 Budget with COVID flexibility in mind:

- i. Civil Conference. Due to COVID ratings, the conference will be broadcast. Darcy Goddard, SLDA's office and Chair of the Civil Conference Planning Committee graciously offered to host the conference and use their WebEx capability. UPC will also record it with UPC's AV equipment. Because of the budget constrains SLDA's office is experiencing and cost savings to UPC from hosting it at the SLDA's office, the Council discussed waiving registration fees for any SLDA who wanted to attend this conference. Relatively, the only costs for this conference will be MCLE fees and catering for approximately 10 people. Jann Farris indicated that UPC pay the MCLE fees as it was a small exchange for SLDA's office offering their facility. Jann Farris made the motion to waive registration fees for anyone at the SLDA's office who wanted to participate/view the 2020 Government Civil Practice Conference. Robert Cosson seconded the motion with Will Carlson abstaining. Steve Garside added that if MCLE fees are by self study for fully paid by UPC that UPC be held harmless. No further discussion and the motion passed.
- ii. UMPA Conference. Will be held live at the Provo Marriott. However, if something comes up that necessitated a change UPC was given discretion in making those decisions.

b. Look Ahead to FY22

Bob indicated that at year end, he projected being approximately \$14,000 to the good. This accounts for not holding Basic and hosting Fall and Civil locally, possibly remote/live broadcast. He will work with Craig Barlow, AG's office and possibly Legislature to seek for more funding. Please refer to Director's Summary. Hearing no questions, Bob moved to the next item.

### 4. TRAINING COMMITTEE REPORT

Next training committee meeting will be held October 26 and 27.

Please refer to Director Summary for details. Steve Garside, Training Committee Chair, gave the following report.

- a. Fall Conference was very well received and we had a record number of attendees in recent years of 157. Will anticipate looking at the evaluations when they are completed and compiled. Of special interest would be the interactive aspect, that was hard to accommodate so expect some comments on that.
- b. Civil Conference to be held October 22-23 at the SLDA's office via WebEx as stated above under 2.a.
- c. UMPA Conference will be held November 5-6, 2020 at the Provo Marriott.
- d. County Attorney Executive Seminar is schedule for November 19-22, 2021.
- e. DV Bootcamp has been rescheduled for January 20-22, 2021 in Springdale.

5. OTHER BUSINESS

UPC, Bob, Marlesse, and Tyson have been invited by the Christina Sloan, Grand County Attorney to provide a train to the Moab PD, Grand County Sheriff's Office and UPC on police and prosecutor burden entitled "Partnering for Success." An agenda has been developed if the Council is interested in a copy. Steve Garside commented on the reach out to UPC and the willingness and opportunity to do a specialized training.

6. NEXT MEETING

Next meeting: January 11th meet via phone call to finalize the Monday, January 11, 2021 at 10:00 a.m. Whether in person or remote will be notified.

7. ADJOURN