

**UTAH PROSECUTION COUNCIL  
UTAH ASSOCIATION OF COUNTIES OFFICE  
5397 SOUTH VINE STREET, MURRAY, UT**

**AGENDA**

Friday, January 9, 2015

- I. Welcome, Introduction of New Members and Approval of the minutes from the September 10, 2014 meeting. *Tab A*
  - A. Chris Stevens - New UPAA Chair
  
- II. UPC Update, Current Issues, Issues to be Addressed and Summary of Events - Bob
  - A. Completed Conferences
    - 1. Fall
    - 2. Civil
    - 3. County Executive
  
  - B. Upcoming Conferences - Bob and Marilyn
    - 1. New County Attorney
      - a. January 21-23, 2015. West Jordan Hampton Inn
      - b. Agenda, *Tab B*
    - 2. Mental Health Conference
      - a. March 5, 2015, Utah State Hospital
    - 3. Spring Conference
      - a. April 15, 2015, Sheraton, Salt Lake
      - b. Agenda, *Tab C*
    - 4. Remainder of Year, *Tab D*
    - 5. Regional Updates
    - 6. National Trauma Conference - 2017
  
  - C. Webpage - Ron
    - 1. UPC.AT.UT.GOV
  
  - D. Logo - Bob
    - 1. Results *Tab E*
  
  - E. Council Members and Terms *Tab F*
    - 1. Barry Huntington's term expires April 4, 2015
  
- III. Financial Report - Bob
  - A. Surcharge FY15, *Tab G*
  - B. Comparison Report FY 15, *Tab H*
  - C. Detailed Expenditure Report, *Tab I*

- IV. PIMS - Bob
  - A. User fees
  - B. Future
  
- V. Case Management - Bob
  - A. State Wide Case Management Software Purchase
    - 1. Summary of events
  - B. Updating offense table
  
- VI. Training Committee Report - Steve
  - A. White Collar Crime - Bob
  
- VII. CCJJ/PEW Report - Jeff Buhman
  
- VIII. UPAA Report - Chris Stevens, UPAA Chair
  
- IX. Staff Attorneys Activity Reports
  - A. Donna: *Tab J*
  
  - B. Ed *Tab K*
  
- X. Other Business
  
- XI. Closed door session
  - A. Employee incentive awards
  
- XII. Next Meeting: Wednesday, April 15, 2015. Downtown Sheraton
  
- XIII. Adjourn

## Director's Summary

- I. Welcome, Introduction of New Members and Approval of the Minutes.
  - A. See the enclosed minutes from the September 10, 2014 meeting. *Tab A*
  - B. Christine Stevens, new UPAA Chair
  
- II. UPC Update, Current Issues, Issues to be Addressed and Summary of Events - Bob
  - A. Completed the following conferences:
    1. Fall Conference
      - a. Good conference with good feedback.
      - b. Detailed Expense Report, *Tab B*
  
    2. Civil
      - a. Another good report: "best conference ever!"
      - b. Zion Park Inn may no longer be an option as new management will not honor state per diem rate during peak season.
      - c. Detailed Expense Report, *Tab C*
  
    3. County Executive
      - a. Mental Health Conference was requested and is being planned.
      - b. CCJJ/PEW Discussion
        - (1) Jeff Buhman, on behalf of UCDAAs will draft letter to Governor regarding PEW's recommendations.
        - (2) Jeff will report on this shortly.
  
  - B. Upcoming Conferences
    1. New County Attorney,
      - a. January 21-23, 2015
      - b. West Jordan Hampton Inn, 3923 W. Center Park Dr.
      - c. Agenda: *Tab D*
        - (1) Still trying to firm up presenters.
          - (a) Wanted one more panel member for "Who's Your Client" Wednesday morning.
          - (b) Personnel Issues - trying to see if Mel Miles from Davis can present.
  
      - d. New County Attorneys
        - (1) Emery County - Mike Olsen
        - (2) Kane County - Robert Van Dyke
        - (3) Millard County - Pat Finlinson
        - (4) Piute County - Scott Burns
        - (5) Rich County - Gary Heward
        - (6) San Juan County - Kendell Laws
        - (7) Summit County - Robert Hilder

- (8) Tooele County - Scott Broadhead
  - (9) Wayne County - LeEllen MacCartney
  - (10) Weber County - Christopher Allred
  - e. Governor Herbert to attend, Wednesday morning, 9:00 a.m.
  - f. General Reyes and his Executive Staff, Acting US Attorney Carlie Christensen to attend Friday morning at 8:30 a.m.
2. Mental Health Conference
    - a. January 15: Planning meeting at Utah County Attorney's office
    - b. March 5, 2015, State Hospital
  3. Spring Conference
    - a. April 15, 2015, Sheraton, SLC
    - b. Agenda: *Tab E*
  4. Remainder of Year, *Tab F*
    - a. Advanced Trial Skills
      - (1) Suggest to training committee that we hold this every other year.
    - b. No Train the Trainer this year due to time/budget
  5. Regional Updates
    - a. Will follow similar schedule as in past.
  6. National Trauma Conference
    - a. Build on the national recognition UPC, Donna, Detective Boardman are receiving for their protocol.
    - b. Capitalize on nationally recognized experts and organizations who are watching what Utah is doing.
- C. UPC Webpage "upc.at.ut.gov"
1. Work in Progress
    - a. Want to do "beta testing" by the end of the month.
    - b. Will send out invites for people to test our webpage
  2. Spring Conference
    - a. Hoping to unveil then
  3. Ron's demonstration
    - a. Seeking input
- D. Logo *Tab G*
1. Top 3 Logos

- a. All submissions received lukewarm reaction.
- 2. Problems with the "Arch"
  - a. Will not transfer to "swag" easily or cheaply
- 3. Look at other commercial alternatives?
- E. Council Members and Terms *Tab H*
  - 1. Barry Huntington's term expires April 4, 2015
  - 2. When to hold election?

III. FY 15 Financial Report - Bob

A. Surcharge Report *Tab I*

1. Monthly totals			
a. Oct 14:	\$48,718.33		Oct 13: \$44,318.63
b. Nov 14:	\$36,033.08		Nov 13: \$49,989.88
c. Dec 14:	\$46,179.69		Dec 13: \$37,647.53

B. Comparison Report - Budget vs Actual, see attached *Tab J*

1. Fall Conference			
a. Budgeted:			\$17,000
b. Registration Fees:	\$6,045		
c. Expenses:	\$18,152.26		
(1) Net:	\$4,892.74		
2. Civil Conference			
a. Budgeted:			\$12,000
b. Registration Fees:	\$4,631.44		
c. Expenses:	\$9,585.31		
(1) Net:	\$7,046.13		
3. County Executive			
a. Budgeted:			\$1,000
b. Expenses:	\$1,090.96		
(1) Net Loss:	\$90.96		

C. PIMS User Fees

1. To date received:	\$8,858.00
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D. Detailed Expense Reports *Tab K*

- 1. Fall, Civil, County Executive Conferences
- 2. Through November 2014

#### IV. PIMS

##### A. PIMS

1. User fees
  - a. Decided to wait until after first half of FY 2015 before sending out bill to allow those jurisdictions who may be purchasing other software to make the purchase.
  - b. Ron doesn't have a current PIMS user list so I will send out the bill based on what we have but ask each jurisdiction to only pay for those users that have been using PIMS for the last 6 months.
  - c. Will ask them to respond and let us know just how many users are in each office or if they're no longer using PIMS.
  - d. To date: \$8,858.00 has been paid.
2. Future of PIMS
  - a. Maintain it until operating systems no longer work.
  - b. Several smaller jurisdictions are still using PIMS.

#### V. Case Management

##### A. State-wide Case Management Software Purchase

1. Rep Eric Hutchings
  - a. Blake Nakamura and I met with him once since September's council meeting.
  - b. Tried to make it clear to him that we were asking for funding for all prosecutors in the state; including AG's office, county and city prosecutors.
  - c. He continued to seem supportive of the proposition.
  - d. I tried to meet with him before the holidays but was unsuccessful.
  - e. I want to try to get a definitive answer on whether or not the legislature would fund a purchase for counties and cities.
  - f. If the answer is "no" then we'll have to regroup.
2. Salt Lake County
  - a. Mayor McAdams offered the services of SL's lobbyist (Dave Stewart) to meet with Blake, Lisa Ashman and me.
  - b. We talked about ways to approach the legislature, how to present a unified message.
  - c. Meet with UAC, League of Cities and Towns
  - d. SL County may be going ahead with their own purchase.
3. AG's Office
  - a. Conducted an internal audit on case management system, computer equipment, etc. and everything is well behind the times.
  - b. Office is vigorously seeking funding from the legislature to bring

- the office into the “computer age”
- c. Looking at NewDawn and Karpel as well as other options
  - d. The AG’s budget proposal for funding for a case management system does NOT include the purchase of software for all prosecutors in the state - understandably
    - (1) Brian Tarbet has tentatively agreed that if the state were to fund a one-time appropriation to purchase a system for the entire state, the AG’s office would assist UPC in making that happen.
      - (a) We need to make sure that’s what Hutchings is willing to do.
    - (2) Raises many questions though.
      - (a) Who would draft the RFP?
        - i) Cannabalize Salt Lake County’s
        - ii) The AG’s needs may be very different than prosecutors in terms of what the program needs to do.
      - (b) Who would negotiate and draft the contract?
      - (c) Should each agency who benefits be required to compensate the drafter and negotiator?
  - e. Scott Morrill, who headed up the PIMS subcommittee and wrote the lengthy report on the status and future of PIMS is directly involved in the process and has been extremely helpful to UPC.
4. Hearing Before Appropriations Sub-committe, November 2014
- a. AG’s office
    - (1) General Reyes and members of his staff appeared before the subcommittee.
    - (2) Introduced the new leadership team as well as discussed the need for funding for a case management system, computers, etc.
    - (3) Made it clear that their request was for funding for the AG’s office alone.
  - b. UPC
    - (1) Scott Morrill and I then appeared and made our presentation.
    - (2) I acknowledged that the AG’s office is seeking their own source of funding but that our hope is that UPC can join that request and receive funding for all prosecutors.
    - (3) We were not rejected out of hand.
    - (4) But, Rep Hutchings made it very clear that there would only be one appropriation made for the purchase of a case

management system.

- (a) Underscores the need to clarify Rep Hutchings and the committee's position.

5. Meeting in Layton: Gary Crane - League of Cities & Towns, Steve Garside, Marlese Jones, Roger Tew - Government Affairs, State & Local Taxation

a. E-filing: crisis v. aggravation

- (1) If no way to meet e-filing requirements, that's a crisis. If can e-file, but require duplicate data entry by admin folks, that's an aggravation

- (a) This is key for the legislature. They will be more receptive to crisis issues than mere aggravation.

- (2) E-filing is the better argument to make to the state as oppose to simply asking for help purchasing a system that will make everyone uniform.

b. Reprieve from e-filing requirement

- (1) Spanish Fork City has been beta testing the e-filing portal.
- (2) In early November, held training for other cities to demonstrate how it works but identified several issues that were problematic.
- (3) UPC will survey cities and counties to see what, if any, problems they are experiencing with e-filing.
- (4) Compile results and meet with Roger again.

c. E-filing Patch

- (1) If AG's office is successful in getting funding to purchase a case management system, logically it would have an e-filing patch.
- (2) Look at possibility of then licensing counties and cities under their license, if they purchase a system that would meet the needs of prosecutors state-wide.

B. Offense Table for PIMS or Other Case Management System Program

1. PIMS

- a. UPC/Ed - would probably continue to update the offense table after legislative session, for as long as PIMS is supported

2. Other Case Management System

- a. Who will provide the offense table updates for a third-party product?

- (1) There should be prosecutor input and NOT rely on the court

to make the updates.

- (2) Should the third party vendor be required to update the offense table?
    - (a) If so, who pays for that?
  - (3) Have counties that already purchased software addressed issue of updating offense table?
- b. Should UPC/Ed be required to update offense table that would then be copied and pasted into third party software?
  - c. If AG's office purchases product that is being used by other offices across the state, should we "expect" AG's office to update the offense table?
    - (1) Many of the offenses prosecutors charge are not prosecuted by the AG's office.
  - d. Do all users bear this cost and pay someone to do it?

VI. Training Committee Report - Steve Garside

A.

VII. UPAA Report - Chris Stevens

A.

VIII. Resource Prosecutors Reports

A. Donna, *Tab L*

B. Ed, see attached *Tab M*

I. Other Business

II. Closed Door - Employee Incentive Awards

III. Next Meeting:

A. Wednesday, April 15, 2015, Downtown Sheraton

IV. Adjourn

- I. Employee Incentive Awards
  - A. Status of UPC Employees
    - 1. Attorneys
      - a. Bob, Donna and Ed are at-will employees of the council
      - b. Bob is supervised by the council
      - c. Donna and Ed are supervised by Bob
    - 2. Admin Staff
      - a. Marilyn and Ron are merit employees of the AG's office.
      - b. Supervised by Bob
      - c. Law clerk non-merit, at will employee of AG's office, supervised by Bob
  - B. Complaint/Grievance Process
    - 1. Attorneys
      - a. Not subject to the AG's policy manual.
      - b. Any complaint/grievance against Donna or Ed would go to Bob, then to the council.
      - c. Any complaint against Bob would go to the council.
    - 2. Admin Staff
      - a. Subject to the AG's policy manual.
  - C. UPC Employee Salary
    - 1. All UPC employee salaries are paid from UPC's budget.
    - 2. However, Council cannot increase UPC employee salary without getting approval from the AG's office.
    - 3. Rationale is that there needs to be a feeling of fairness, transparency, equality among all employees in AG's office.
  - D. AG Incentive Program
    - 1. Legislature appropriated funds to award AG employees for behavior that goes above and beyond job description.
      - a. NOT a bonus and NOT everyone gets one.
      - b. Job performance based.
    - 2. AG has policy on amount of awards that can be made and by whom.
      - a. Awards being nominated anywhere from \$500 to \$3,500
    - 3. Justice Division met and developed criteria to help determine whether an award is appropriate (above and beyond job requirement) and to what

Confidential

amount.

- a. i.e. employee ineligible if subject to any disciplinary action during last 12 months

4. I was told that all UPC employees would be eligible for nominations for an incentive award.

- a. I nominated Donna for an award of \$1,000 but would have gone higher had I known that someone else had been nominated for the \$3,500 award.

5. E-mail went out to all AG employees letting them know that they could nominate a co-worker for an award.

- a. Justice Division meeting January 15, 2015 where awards will be publicly presented: narrative of award, not dollar amount.
- b. Will have UPC employees excused.

6. However, due to the fact that UPC receives a line item appropriation under the AG's budget and funds cannot be transferred across line items, UPC employees do not qualify for incentive award under AG's appropriation.

E. UPC Employee Incentive Program

1. There needs to be a feeling of fairness, transparency and equality in terms of UPC employees being eligible for incentive awards.

- a. Especially for those employees of the AG's office but who are ineligible because their salary is paid by UPC budget.

2. Propose that UPC adopt a similar Employee Incentive Program and include in UPC's budget

- a. Council can establish criteria.
- b. Nominations from UPC employees, Council members, those we serve, anyone else?
- c. Council would meet to determine whether award is appropriate and to what amount.
- d. Council would probably be bound by same constraints of amount of award as they are in terms of increasing UPC employee salaries.
- e. Keeping award and amount confidential?
  - (1) Marilyn, Ron and I all have access to Quickbooks

F. Discussion and/or Guidance

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F. Discussion and/or Guidance

*Tab A*

**UTAH PROSECUTION COUNCIL**  
**Wednesday, Sept 10, 2014**  
**St. George Courtyard by Marriott**  
**St. George, Utah**

**PENDING MINUTES**

UPC : Stephen Foote, Chair, Duchesne County Attorney  
Steven Garside, Chair-elect, Layton City Attorney  
Paul Boyden, Executive Director, SWAP (*designee of Sim Gill*)  
Jann Farris, Morgan County Attorney  
Barry Huntington, Garfield County Attorney  
Kelly Sparks, Deputy Director of P.O.S.T (*designee of Commissioner Keith Squires*)  
Scott Sweat, Wasatch County Attorney  
CeCelia Zarbock, UPAA Chair, Provo City Attorney's Office

EXCUSED: Sim Gill, Salt Lake District Attorney  
Sean Reyes, Utah Attorney General  
Commissioner Lance Davenport, Utah Department of Public Safety

UPC STAFF: Bob Church, Director  
Marilyn Jaspersen, Training Coordinator  
Edward Berkovich, Staff Attorney  
Donna Kelly, Staff Attorney  
Ronald Weight, IT Director

GUESTS: Christopher Allred, Deputy Weber County Attorney  
Paul Bitmann, Cedar City Attorney  
Jami Brackin, Deputy Summit County Attorney  
Gary Heward, Rich County Attorney / Deputy Weber County Attorney  
Brody Keisel, Sanpete County Attorney  
Chad Platt, Deputy Salt Lake District Attorney  
Dee Smith, Weber County Attorney  
G. Mark Thomas, Uintah County Attorney  
Kelly Wright, Deputy Salt Lake District Attorney

**I. WELCOME AND APPROVAL OF THE JUNE 13, 2014 MEETING MINUTES**

- A. The Council members were welcomed and the meeting convened.
- B. Jann Farris moved to approve the minutes from June 13, 2014, seconded by Barry Huntington. The motion passed unanimously.

**II. DIRECTOR'S SUMMARY**

Please refer to the Director's Summary for details.

### III. UPC UPDATE, CURRENT ISSUES, ISSUES TO BE ADDRESSED AND SUMMARY OF EVENTS

Bob Church made the following report high lighting upcoming UPC projects and events.

#### A. Completed Conferences:

1. UMPA Detailed Expense Report: There were 58 in attendance which was an all-time high for this conference. The increase was due to participants from county attorney offices who were attending for the first time. Bob attributed the increased attendance to planning and advertising the conference with misdemeanor topics. With the approval of the UMPA President, Bob proposed changing the name of the conference from Utah Municipal Prosecutor's Association to Utah Misdemeanor Prosecutor's Association. The intent is to continue to attract deputy county attorneys who prosecute misdemeanor cases as well. The Council felt that any change should be left to the UMPA presidency to decide. The facility and lodging expenses are yet to be received. An update will be made at the January 2015 meeting.
2. Basic Prosecutor Course Detailed Expense Report: The conference was well attended. The new video equipment worked well. Facility and lodging expenses are yet to be received. An update will be made at the January 2015 meeting.

#### B. Upcoming Conferences:

1. Government Civil Practice Conference: Will be held Oct. 15-17, 2014 at the Zion Park Inn in Springdale, Utah.
2. Advanced Trial Skills Course: Will be held Nov.19-21, 2014 at the Hilton Garden Inn, Sandy, Utah.
3. County/District Attorney's Executive Seminar will be held November 14-15, 2014.
4. Newly Elected County Attorney Seminar. Location to be determined. Bob will be working with Gavin Anderson, UAC and any other county attorney who would like to participate on the planning committee. Also, any county attorney's who would like to be presenters are welcome to contact Bob.

#### C. Regional Training:

1. Effective Document Foundations training was held August 15, 2014 in Vernal, Utah and was well received with six people in attendance. The training was taught by Ed Berkovich and David Cole. UAC has expressed interest in financially offsetting training costs for some of UPC's trainings. David Cole's travel expenses were covered by UAC's contribution. Bob expressed appreciation to Adam Trupp of UAC for their support. Bob indicated he will also budget for more regional trainings on specific topics.

#### D. Honorarium for Instate Presenters:

1. Council members did not approve of an honorarium for in-state presenters. UPC will pay in-state speakers for travel and per diem expenses only. Bob indicated he would like to update UPC's policy and make this a standard method of paying in-state presenters.

#### E. UAC and Other Sponsors:

1. Besides UAC as a cosponsor, the Council discussed other possible sponsors such as banks, police vendors, etc., keeping in mind the ethical concerns. It was suggested to address this with the Legislature and then create a policy to follow.
2. Civil Conference: UAC will contribute approximately \$500 to offset Kelly Wrights travel expenses to Springdale. UAC will be recognized on the

Government Civil Practice Conference brochure and in the agenda along with Utah Counties Indemnity Pool (UCIP) and the Government Law Section of the Utah State Bar as cosponsors. Any cosponsor of UPC will receive such recognition as well.

- F. John R. Justice:
  - 1. There were 50 applicants. Two of the 50 did not receive an award. Bob indicated that the award amount continues to go down.
- G. County Attorney Visits:

Bob has met with the following county attorneys, Stephen Hadfield of Box Elder County; James Swink of Cache County; Chad Woolley of Daggett County; Scott Garrett of Iron County; Jared Eldridge of Juab County; Jeff Buhman of Utah County; Scott Sweat of Wasatch County and LeEllen McCartney of Wayne County. Bob indicated that all visits went very well.
- H. UPC Google Forum: The UPC Forum has been a great success. Bob would like to start a similar forum on the civil side. He welcomed any public attorney to join. Please email Ed Berkovich to sign up.
- I. Informed Trauma Response Protocol: On Wednesday, January 7, 2015 there will be a one day conference on "Trauma Informed Response to Sexual Assault" featuring guest speaker Dr. Rebecca Campbell. Register at [www.wvc.ut.gov/conference](http://www.wvc.ut.gov/conference) by December 31, 2014. Donna Kelly would like to have expert witnesses attend. She is also working with Blake Nakamura to have child witnesses participate. UPC will send out an email and notice of the upcoming conference. Donna will check to see if UPC can record it and/or if a live feed can be set up so smaller cities and counties can participate via the web.

Bob mentioned that the Motion Bank is ready to publish. The first motion will be on admitting experts and these types of cases and the counter intuitive behavior.
- J. Best Practices Conference/Working Group: Sept. 29-30, 2014 G. Mark Thomas, Uintah County Attorney, Ryan Robinson, West Valley City Attorney and Bob Church will be attending a Best Practices Working Group Conference held in Denver, Colorado. It is a regional training to help states develop best practice programs across the country. There will be five states in attendance including Idaho, Texas, California, Colorado and Utah. It will be taught by Kristine Hammon. She will be the keynote speaker at the Fall Prosecutor Training Conference. The purpose is to have each state develop their own best practice program. Bob will give an update at the next UPC meeting.
- K. UPC Policy: Bob would like to revisit amending the UPC Statute and update it in terms of merit, non-merit/grant funded staff attorneys and their functions. Bob will give an update at the next meeting.
- L. Change to UPC Enabling Statute U.C.A. 67-5a-1 et. al: Bob discussed the following items -
  - 1. Unusual expenses will remain in the statute with the understanding that if there is no money in the budget, UPC won't be able to fund expenses. Bob will leave it in the statute but may not limit the money just to counties. The revision of the statute will include that clarification.
  - 2. Council composition will be discussed at the next Council meeting.
  - 3. Director responsibilities - Bob would like to delete as it is no longer relevant. Bob will draft changes for Council's final approval.
- M. UPC Logo: Stephen Foote made the motion to seek for more ideas and designs by opening up a UPC logo contest statewide. Barry Huntington seconded the motion and it then passed unanimously.

- N. Newsletter: It was suggested to include best practice articles in the newsletter. Bob indicated there may not be a September issue.
- O. Surcharge: Bob stated that in comparison the surcharge was the same as it was last year. It was suggested that UPC not approach the courts and task them to change but possibly seek increased funding from the Legislature. Bob will form a study group to look at trends (i.e., fines ordered, forfeiture fund, etc.) and to establish a unified voice.
- P. Electronic Copies of Newsletter, Brochures, Materials: Stephen Foote made the motion in support of UPC going paperless by sending out the newsletter, UPC conference brochures and conference materials electronically. A notation should be included in the publication advising participants to download the materials and/or print out their own hard copy and not to rely on the internet. Paul Bittman seconded the motion and it passed unanimously.
- Q. LEOJ in November: Registration is open. Everyone was encouraged to register early.

#### IV. PIMS/CASE MANAGEMENT

- A. User fees: To clarify the PIMS user fee for FY2014-15 is \$103 per user for six months or \$206 per user for the year. The money will be only used to fix bugs. A user is defined as anyone in the office who has PIMS on his or her computer as well as any attorney whose criminal work is prepared on PIMS but who does not otherwise personally use PIMS.
- B. Bob, Paul Boyden, Blake Nakamura, Steve Garside and Chad Woolley met with Rep. Eric Hutchings. Rep. Hutchings was supportive of funding a case management system that will meet the e-filing needs for prosecutors, law enforcement and the courts. They discussed the issues and needs facing each agency with the goal of a unified system. More meetings to follow.
- C. Grant Money: UPC will look into getting grant money to help fund the case management system. Rep. Hutchings is supportive of using grant money. The Attorney General's office is also supportive.
- D. New Dawn/Justware: After meeting with representatives from both companies, they will provide a tentative cost proposal. Whether there should be a local server or cloud hosting is yet to be determined. Also, an e-filing patch will need to be developed, but it will be at an additional cost. They offered to defer the costs until the system is up and running. It was discussed that there would need to be a person with legal expertise to do any of the legal updates and that UPC should remain involved in that process. Also, Ed Berkovich would continue updating the offense table.
- E. RFP Process: As discussed above, it would be beneficial and cost effective to have as many agencies as possible join the RFP process so as to achieve the unified objective of keeping costs down and have a statewide system.

#### V. FINANCIAL REPORT

- A. FY14 Closeout:
  - 1. June surcharge receipts ended at \$49,642.27. Last year June surcharge receipts end at \$49,033.92.
  - 2. PIMS income came in at \$45,55.00
  - 3. Detailed Expenditure report for June and July 2014 were reviewed.
  - 4. Comparison Report - Budget vs. Actual:
    - a. Income:
      - 1) 76% of conference fees collected. Statements will be sent out to those with outstanding registrations fees.
      - 2) Overall, 102.5% of budgeted income.

- b. Expenses:
  - 1) 303% of budgeted CJC/DV Conference;
  - 2) 130% of budgeted Sexual Assault Conference;
  - 3) 262.5% of budgeted TSRP training;
  - 4) 132.7% of budgeted Council and Committee expenses;
  - 5) 108.3% of total current expenses.
- c. PIMS/Data Management:
  - 1) 154.6% of budgeted PIMS Governance Committee
- d. Personnel:
  - 1) 95.4% of budgeted Donna's salary.
- e. Net Income: \$33,952.80

Bob will make an update on the FY14 budget.

**B. FY15:**

- 1. Proposed Budget:
  - a. White Collar Crime Conference: The cost will be included in the budget as a pre conference to the Fall Prosecutor Training Conference or will plan to include a white collar crimes track.
  - b. Train the Trainer: It was discussed to hold Train the Trainer in 2016.
  - c. Expense Reimbursements:
    - 1) John R. Justice: \$31,871 was allocated.
  - d. PIMS Income: If all 224 projected users pay \$103 in the first six months, \$23,072 will be realized. That number will double for the entire year in the amount of \$46,144.
  - e. The cost to attend the Best Practices Conference was substituted in lieu of attending the NDAA meetings.
- 2. Comparison Report: The council reviewed the report. Hearing no questions, Bob moved to the next item.
- 3. July and August 2014 Surcharge:
  - a. Surcharge receipts for July realized \$38,807.56
  - b. Surcharge receipts for August came in at \$43,807.00.

**VI. TRAINING COMMITTEE REPORT:** Steve Garside, UPC Training Committee Chair gave the following report.

- A. The Training Committee will meet October 13-14, 2014 at the Zion Park Inn in Springdale for its annual fall planning session to plan the 2015 Spring Conference and Fall Prosecutor Training Conference agendas as well as review the schedule for 2015 and beyond. Steve will give an updated report at the next council.

**VIII. UPAA REPORT:**

CeCelia Zarbock, UPAA Chair, gave the following report.

- A. The 2014 UPAA Conference agenda was held at the Homestead in Midway, Utah. It was very well received. There were 85 attendees.
- B. Kim Lee's term expires January 2015. The application process will begin in November. Also, CeCelia's term as UPAA Chair ends December 31, 2014. Christine Stevens will be UPAA Chair from January 2015 to 2017. The Board greatly appreciated her service as UPAA Chair. She will remain on the Board until her term ends in June 2015. An update will be given the next Council meeting.

**V. STAFF ATTORNEYS ACTIVITY**

Donna Kelly and Ed Berkovich referred the Council to the in depth SA/DVRP and TSRP reports as outlined in the handouts.

**X. NEXT MEETING:**

Friday, January 9, 2015

1:00 p.m.

Salt Lake District Attorney's Office

**VI. ADJOURN**

***Tab B***

*Utah Prosecution Council  
Statewide Association of Public Attorneys  
Utah Association of Counties*

*Training for Newly Elected County Attorneys*

*Wednesday, Thursday & Friday, January 21-23, 2015  
West Jordan Hampton Inn and Suites  
3923 W. Center Park Drive  
West Jordan, UT 84084*

**AGENDA**

Wednesday, January 21<sup>st</sup>:

- 8:00 Registration Desk Open - Continental Breakfast
- 8:30 Welcome - Civil Overview  
Who's Your Client?; Relationships With Other Elected Officials; Supervisory Authority of County Commissioners; Etc.  
~ Gavin Anderson - Deputy Salt Lake District Attorney  
~ Kelly Wright - Deputy Salt Lake District Atty. & former Morgan C.A.
- 9:00 The Honorable Gary R. Herbert, Governor, State of Utah  
Prepared Remarks as well as Question and Answer
- 9:20 Continue - Civil Overview
- 9:50 Break
- 10:00 Alphabet Soup – What do all the Acronyms Mean? What Does Each Agency Do?  
Legislative Issues  
~ Robert Church - Director, Utah Prosecution Council (UPC)  
~ Paul Boyden - Exec. Director, Statewide Association of Public Attorneys (SWAP),  
SWAP Legislative Action Committee (SWAPLAC), Misdemeanor Legislative Action  
Committee (MISLAC), National District Attorney's Association (NDAA)  
~ Representative - Utah Association of Counties (UAC)  
~ Johnnie Miller - Loss Control Manager, Utah Counties Insurance Pool, (UCIP)  
~ Mark Nash - (Ret) Director, Utah Prosecution Council and Former National District  
Attorney's Association member (NDAA)  
~ Tracey Tabet - Director - Justice & Victim Programs  
~ Kelly Wright - Utah County and District Attorney's Association (UCDAA), CIVLAC
- 11:30 Lunch - On Your Own
- 1:00 Personnel (A Broad Overview)  
~ Mel Miles - Davis County Personnel Director
- 2:30 Break

- 2:45 GRAMA and The Utah Open Meetings Act  
~ Jeffrey J. Hunt - Parr Waddoups Brown Gee & Loveless
- 3:45 Break
- 3:55 Introduction to the Laws and Rules of Land Use Planning  
~ Jamie Brackin - Deputy Summit County Attorney
- 5:00 Adjourn

Thursday, January 22<sup>nd</sup>:

- 8:00 Continental Breakfast
- 8:15 Utah Prosecutorial Assistants Association – Your Key to a Professional Staff  
~ CeCelia Zarbock - Past-Chairperson, UPAA
- 8:30 Juvenile Prosecutions  
~ Gary Heward - Rich County Attorney
- 9:30 Break
- 9:40 Screening, Charging, Plea Negotiations  
~ Mariane O'Bryant - Deputy Utah County Attorney
- 10:40 Break
- 10:50 Police-Prosecutor Relations – An Intimate, Arms Length Relationship  
~ Josh Player - Deputy Salt Lake District Attorney
- 11:20 Special Prosecution Functions  
Extraditions, Detainers, Out-of-State Witness Renditions  
~ Janise Macanas - Extraditions - Section Chief Special Prosecution, Attorney General  
~ Amanda Montague - Detainers - Assistant Attorney General  
Search Warrants, Grants of Immunity, Subpoena Powers  
~ Chad Platt - Deputy Salt Lake District Attorney
- 12:20 Lunch - provided  
Press Relations: The Press Really Is Listening to What You Say  
~ Missy Larsen - Director of Communications & Policy, Utah Attorney General's Office  
~ Troy Rawlings - Davis County Attorney
- 1:45 The Role of the Prosecutor  
~ Troy Rawlings - Davis County Attorney
- 2:15 Misdemeanors Matter  
~ Edward Berkovich - TSRP, Utah Prosecution Council
- 2:45 Break

2:55 Attorney General Special Units and Resources  
~ David Carlson - Chief, Children's Justice Division  
~ Greg Frebrache - Chief, Criminal Justice Division  
~ Laura Dupiax - Chief, Appeals Division

3:55 Break

4:05 Victim/Witness  
~ Marlesse Jones - Layton City Prosecutor

5:05 Adjourn

Friday, January 23rd:

8:15 Continental Breakfast

8:30 The Utah Attorney General & The United States Attorney for the District of Utah-  
Two People You Want to Get to Know  
~ Sean Reyes - Utah Attorney General  
~ Brian Tarbet - Chief Civil Deputy  
~ Spence Austin - Chief Criminal Deputy  
~ Parker Douglas - Chief of Staff/Federal Solicitor  
~ Leo Lucey - Director, Investigations Division  
~ Carlie Christensen - Acting United States Attorney for the District of Utah

9:30 Break

9:45 Roundtable Discussion - Issues of Common Concern  
~ Moderator: Jeff Buhman - Utah County Attorney  
~ Panel: Brock Belnap - Washington County Attorney  
James Swink - Cache County Attorney

11:30 Adjourn

Utah Prosecution Council

# 2015 Spring Conference

Thursday and Friday

April 16-17, 2015

Sheraton Hotel

150 West 500 South

Salt Lake City

## Agenda

Thursday, April 16<sup>th</sup>:

9:00 Welcome and Administrative

9:10 Case Law Update

~ Laura Dupaix - Chief, Criminal Appeals Division, Utah Attorney General's Office CONFIRMATION

LETTER SENT

~ Matthew Bates - Deputy Summit County Attorney CONFIRMATION LETTER SENT

10:30 Break

10:45 Case Law Update - Continued

12:00 Lunch - on your own

1:30 Case Law Update - Continued

2:45 Break

3:00 Case Law Update - Continued

3:50 Break

4:00 Civility Presentation

~ Hon. Lee or Hon. Christianson or Hon. Boyden

5:00 Adjourn

Friday, April 17<sup>th</sup>:

8:30 2015 Legislative Update

~ Paul Boyden - Executive Director, Statewide Association of Prosecutors

~ Steven Garside - Assistant Layton City Attorney

~ Chad Platt - Deputy Salt Lake District Attorney & Chair, SWAP Legislative Affairs Committee

9:40 Break

9:50 2015 Legislative Update - Continued

11:00 Break

11:10 *Board of Pardons (Working Title)*

~ Clark Harms, Chair, Utah Board of Pardons and Parole

12:10 Lunch - provided

Luncheon Speaker

*Ethics*

~ Robert Church - Director, Utah Prosecution Council

2:00 Adjourn

Conference materials may be accessed at [www.upc.utah.gov](http://www.upc.utah.gov)

# *Tab C*

***Tab D***

# 2015 TRAINING SCHEDULE

## UTAH PROSECUTION COUNCIL

Jan. 21-23	NEW COUNTY ATTORNEY SEMINAR	WJ Hampton Inn
March 5	Mental Health Training	Utah State Hospital
April 16-17	SPRING CONFERENCE <i>Legislative and case law updates, civility/professionalism and more</i>	Sheraton Hotel Salt Lake City, UT
April & May	REGIONAL LEGISLATIVE UPDATES	23 Locations around the state
May 12-14	CJC/DV CONFERENCE <i>For anyone who has a role in DV or Child Abuse Cases</i>	Location TBD
June 24-26	UTAH PROSECUTORIAL ASSISTANTS ASSN. ANNUAL CONFERENCE <i>Training for para-legals and secretarial staff in prosecutor offices</i>	Courtyard by Marriott St. George, UT
August 6-7	UTAH MISDEMEANOR PROSECUTORS ASSN. SUMMER CONFERENCE <i>Training for city prosecutors and others who carry a misdemeanor case load</i>	Moab Valley Inn Moab, UT
August 17-21	BASIC PROSECUTOR COURSE <i>Trial advocacy and substantive legal instruction for new prosecutors</i>	University Inn Logan, UT
September 16-18	FALL PROSECUTORS TRAINING CONFERENCE <i>The annual CLE and idea sharing event for all Utah prosecutors</i>	Park City Marriott Park City, UT
Date TBD	WHITE COLLAR CRIME CONFERENCE	Location TBD
October 14-16	GOVERNMENT CIVIL PRACTICE CONFERENCE <i>Training designed specifically for government civil attorneys from counties and cities</i>	Moab Valley Inn Moab, UT
November	ADVANCED TRIAL SKILLS COURSE <i>For felony prosecutors with 3+ years of prosecution experience</i>	Location TBD Salt Lake Valley
November 12-13	COUNTY/DISTRICT ATTORNEYS' EXECUTIVE SEMINAR <i>An opportunity for all county/district attorneys to discuss common issues</i>	Dixie Center St. George, UT

# *Tab E*



#1 - 50/177 Votes

#2 29/177 votes



#3 24/177 votes



Utah Prosecution Council

# *Tab F*

## TERMS OF CURRENT UPC MEMBERS

<u>Member</u>	<u>Represents</u>	<u>Term Expires</u>
Jann L. Farris	UPC Region I*	June 14, 2017
Scott H. Sweat	UPC Region II**	January 10, 2018
Barry Huntington	UPC Region III***	April 4, 2015
Stephen Foote	UPC Region IV****	November 15, 2017
Steven Garside	City Prosecutors	July 1, 2018
Paul Bittmenn	City Prosecutors	April 9, 2018
Sean D. Reyes Designee:	Attorney General	<i>Ex officio</i>
Sim Gill	Chair, SWAP Board	<i>Ex officio</i>
Keith D. Squires Designee: Scott Stephenson	Commissioner of Public Safety Dept of Public Safety	<i>Ex officio</i>
Christine Stevens	Chair, UPA Board	<i>Ex officio</i>

Region I*	Region II**	Region III***	Region IV****
Stephen Hadfield Box Elder County	Jared Eldridge Juab County	Von Christiansen Beaver County	Gene Strate Carbon County
James Swink Cache County	Patrick Finlinson Millard County (Newly Elected)	Barry Huntington*** Garfield County	Chad Woolley Daggett County Attorney
Troy Rawlings Davis County	Robert Hilder Summit County (Newly Elected)	Scott Garrett Iron County	Stephen Foote**** Duchesne County
Jann Farris* Morgan County	Scott Broadhead Tooele County (Newly Elected)	Robert C. Van Dyke Kane County (Newly Elected)	Mike Olsen Emery County (Newly Elected)
Gary Heward Rich County (Newly Elected)	Jeff Buhman Utah County	Scott Burns Piute County (Newly Elected)	Andrew Fitzgerald Grand County
Chris Allred Weber County Attorney (Newly Elected)	Scott Sweat** Wasatch County	Brody Keisel Sanpete County	Kendall Laws San Juan County (Newly Elected)
		Dale Eyre Sevier County	G Mark Thomas Uintah County
		Brock Belnap Washington County	
		LeEllen McCartney Wayne County (Newly Elected)	

# *Tab G*

I thought Dec-14

FY 2015  
Criminal Fine Surcharge  
Allocation Schedule

Please remember to spend the lessor of the (AMOUNT COLLECTED plus ending fund balance) or the Appropriation To Receive Amounts Up To The Appropriation

Month	Total	General Fund	LES	Total	Crime Victims	Public Safety Support Fund	Domestic Violence Services	Check
	Surcharge	Fund 530.000	Fund 4.534	Balance	25% Total	Post 16.5%	Dom 16.5%	Trans
Description	Col 783	Col 783	Col 783	Col 783	Col 783	Col 783	Col 783	Col 783
July New FY 15	1,359,499.30	30,000.00	35,914.09	1,293,585.21	452,754.82	239,313.26	38,807.95	6,467.93
August	1,500,989.58	0.00	36,914.08	1,293,585.21	452,754.82	239,313.26	38,807.95	6,467.93
Total YTD	2,860,488.88	30,000.00	72,828.16	2,567,660.72	905,509.64	478,626.52	77,615.90	12,935.86
September	1,551,584.49	0.00	76,870.40	1,460,233.27	511,081.65	270,143.16	43,807.00	7,301.17
Total YTD	4,412,083.37	30,000.00	149,698.56	4,062,384.81	1,416,591.29	748,769.68	121,422.90	20,237.03
October	1,673,368.75	0.00	44,891.81	1,506,872.58	527,335.44	278,734.45	45,200.18	7,533.36
Total YTD	6,085,422.12	30,000.00	194,590.37	5,760,931.75	1,943,926.73	1,027,504.13	166,623.08	27,770.39
November	1,233,593.13	0.00	49,424.47	1,233,593.13	2,059,552.41	1,088,620.56	176,593.67	29,422.18
Total YTD	7,319,015.25	30,000.00	244,014.84	6,944,980.41	4,203,578.18	2,136,124.69	353,216.65	57,192.57
December	1,587,518.41	0.00	32,490.39	1,201,102.74	2,479,838.37	1,310,824.57	212,585.15	36,427.69
Total YTD	8,906,531.66	30,000.00	276,505.23	8,304,026.43	5,683,416.55	2,847,949.24	461,801.69	78,619.61
January	0.00	0.00	48,193.54	1,539,322.87	538,763.00	284,774.73	46,179.69	7,866.61
Total YTD	8,906,531.66	30,000.00	251,670.61	8,624,861.05	3,018,201.37	1,595,599.30	258,745.64	43,124.30
February	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
Total YTD	8,906,531.66	30,000.00	251,670.61	8,624,861.05	3,018,201.37	1,595,599.30	258,745.64	43,124.30
March	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
Total YTD	8,906,531.66	30,000.00	251,670.61	8,624,861.05	3,018,201.37	1,595,599.30	258,745.64	43,124.30
April	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
Correct Adjust	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
April Cor. Alloc	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
Correct Adjust	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
April Revised	8,906,531.66	30,000.00	251,670.61	8,624,861.05	3,018,201.37	1,595,599.30	258,745.64	43,124.30
Total YTD	8,906,531.66	30,000.00	251,670.61	8,624,861.05	3,018,201.37	1,595,599.30	258,745.64	43,124.30
May	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
Correct Adjust	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
May Cor. Alloc	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
Correct Adjust	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
May Revised	8,906,531.66	30,000.00	251,670.61	8,624,861.05	3,018,201.37	1,595,599.30	258,745.64	43,124.30
Total YTD	8,906,531.66	30,000.00	251,670.61	8,624,861.05	3,018,201.37	1,595,599.30	258,745.64	43,124.30
June	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
Correct Adjust	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
June Cor. Alloc	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
Correct Adjust	0.00	0.00	0.00	8,624,861.05	0.00	0.00	0.00	0.00
June Revised	8,906,531.66	30,000.00	251,670.61	8,624,861.05	3,018,201.37	1,595,599.30	258,745.64	43,124.30
Total YTD	8,906,531.66	30,000.00	251,670.61	8,624,861.05	3,018,201.37	1,595,599.30	258,745.64	43,124.30
<b>2015 Collections</b>								
Fund 8016 - Surcharge Fines - Receipts	RS 4106	PS 4106	RS 4106	PS 4110	PS 4106	PS 4106	PS 4106	PS 4106
July New FY14	5,383.21	19,810.73	688,985.17	511,073.72	1,382,423.51	2,472,972.97	20,469,656.67	24,452,500.00
Total YTD	133,742.54	20,324.68	688,985.17	511,073.72	1,382,423.51	2,472,972.97	20,469,656.67	24,452,500.00
August	142,965.34	15,716.17	762,740.37	579,577.70	1,386,438.10	2,478,578.39	20,474,811.57	24,457,000.00
Total YTD	282,007.00	36,040.85	1,451,725.54	1,090,651.42	2,768,861.61	4,951,551.36	40,944,468.24	48,909,500.00
September	282,968.60	37,543.96	714,627.14	516,424.79	1,227,786.58	2,472,402.32	20,469,656.67	24,452,500.00
Total YTD	565,049.60	73,587.81	2,166,352.68	1,607,076.21	3,996,648.19	7,423,953.68	61,414,124.91	73,362,000.00
October	389,662.30	29,605.21	708,659.23	545,442.01	1,523,860.15	2,472,402.32	20,469,656.67	24,452,500.00
Total YTD	954,711.90	103,193.02	2,875,011.91	2,152,518.22	5,520,508.34	9,896,356.00	81,883,781.58	97,814,500.00
November	22,389.25	608.29	699,619.47	510,976.12	1,789,659.96	2,472,402.32	20,469,656.67	24,452,500.00
Total YTD	977,101.24	103,801.31	3,574,631.38	2,663,494.34	7,280,168.30	12,368,758.32	101,353,438.15	122,267,000.00
December	421,632.97	43,741.69	649,334.64	472,807.11	8,493,843.74	12,368,758.32	101,353,438.15	122,267,000.00
Total YTD	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
January	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
Total YTD	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
February	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
Total YTD	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
March	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
Total YTD	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
April	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
Total YTD	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
May	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
Total YTD	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
June	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
Total YTD	1,398,734.21	147,549.98	4,223,966.02	3,136,301.45	15,774,012.04	24,737,516.64	202,706,876.30	244,525,000.00
<b>2014 Collections</b>								
JDA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DGA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
KHA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DLA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTALS THROUGH NOVEMBER OF:</b>								
FY14=\$258,745.84								
FY13=\$246,351.23								
FY12=\$247,759.16								
FY11=\$261,643.94								
<b>12 MONTH ESTIMATE THRU JUNE OF 2015</b>								
THRU: JUL Y:								
AUG:	\$465,690.72							
SEP:	\$495,682.36							
OCT:	\$511,258.96							
NOV:	\$529,599.21							
DEC:	\$510,158.76							
JAN:	\$517,491.68							
FEB:								
MAR:								
APR:								
MAY:								
JUNE:								
BUDGETED:	\$573,865.66							
APPROPRIATED:	\$614,900.00							
TOTAL YTD STATE COURT RECEIPTS	\$1,546,284.19							
TOTAL YTD JUSTICE COURT RECEIPTS	\$7,360,247.47							

FY 2015  
Criminal Fine Surcharge  
Allocation Schedule

Yearly Collection Comparisons	A/C 4:07 St. Courts		A/C 4:08 St. Courts		A/C 4:09 JP Courts		Total Collected Surcharge	Increase Percentage
	35.90% surchrg	35% surchrg	85.60% surchrg	85.60% surchrg	85.60% surchrg			
Total FY - 2014	3,458,361.62	258,990.88	9,381,737.40	18,779,160.81	18,779,160.81	-0.73%		
Total FY - 2013	3,477,219.44	272,318.28	9,515,958.43	18,917,317.32	18,917,317.32	-5.49%		
Total FY - 2012	3,633,751.61	311,318.07	9,989,459.89	20,016,326.06	20,016,326.06	0.11%		
Total FY - 2011	3,592,100.42	381,274.81	9,815,812.80	19,993,394.83	19,993,394.83	1.88%		
Total FY - 2010	3,476,779.82	458,829.94	9,418,246.80	19,624,873.74	19,624,873.74	0.01%		
Total FY - 2009	3,500,533.58	427,513.65	9,425,156.14	19,623,025.92	19,623,025.92	-0.24%		
Total FY - 2008	3,799,353.18	492,700.66	9,437,968.83	19,664,073.13	19,664,073.13	0.03%		
Total FY - 2007	3,875,029.24	600,659.17	8,190,531.74	18,285,362.88	18,285,362.88	7.54%		
Total FY - 2006	3,774,211.02	717,626.35	7,826,225.41	17,664,165.38	17,664,165.38	11.39%		
Total FY - 2005	3,494,397.61	807,780.01	7,398,508.39	15,858,060.39	15,858,060.39	5.27%		
Total FY - 2004	3,503,207.26	694,188.98	6,531,928.30	15,064,271.55	15,064,271.55	-1.45%		
Total FY - 2003	3,843,161.16	777,392.23	5,782,692.45	15,285,900.90	15,285,900.90	4.26%		
Total FY - 2002	3,952,486.08	959,333.64	6,169,928.43	14,661,157.15	14,661,157.15	6.86%		
Total FY - 2001	4,209,865.67	775,130.13	5,938,168.90	13,720,419.21	13,720,419.21	11.61%		
Total FY - 2000	4,213,566.46	886,816.15	5,478,580.39	12,293,128.04	12,293,128.04	4.89%		
Total FY - 1999	3,787,301.10	1,394,866.37	4,596,718.66					
	Total 85.60%	Total 35%	Total All					
Total FY - 2014	12,840,039.02	5,939,051.79	18,779,160.81					
Total FY - 2013	12,993,177.87	6,393,114.56	20,016,326.06					
Total FY - 2012	13,407,913.22	6,585,481.61	19,993,394.83					
Total FY - 2011	12,895,025.62	6,729,848.12	19,624,873.74					
Total FY - 2010	12,925,699.72	6,697,336.20	19,623,025.92					
Total FY - 2009	13,237,322.01	6,432,439.92	19,669,761.93					
Total FY - 2008	12,665,560.98	6,998,512.15	18,664,073.13					
Total FY - 2007	11,600,436.43	6,684,526.45	18,285,362.88					
Total FY - 2006	10,892,906.00	6,771,259.38	17,664,165.38					
Total FY - 2005	10,135,135.56	5,722,924.83	15,858,060.39					
Total FY - 2004	9,625,853.61	5,438,417.94	15,064,271.55					
Total FY - 2003	10,122,414.51	5,163,486.39	15,285,900.90					

*Tab H*

## Utah Prosecution Council Comparison Report - Budget vs. Actual July 2014 through June 2015

	Jul 14 - Jun 15	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>CONFERENCE REGISTRATION FEES</b>				
Advanced Trial Skills Training	2,025.00	1,500.00	525.00	135.0%
Basic Prosecutor	975.00	1,875.00	-900.00	52.0%
Civil Conference	4,631.44	6,375.00	-1,743.56	72.7%
Domestic Violence	0.00	0.00	0.00	0.0%
Fall Conference	6,045.00	9,750.00	-3,705.00	62.0%
Sexual Assault Conf	0.00	0.00	0.00	0.0%
Spring Conference	150.00	31,125.00	-30,975.00	0.5%
UMIPA	3,375.00	2,625.00	750.00	128.6%
UPAA	0.00	6,375.00	-6,375.00	0.0%
White Collar	0.00	9,375.00	-9,375.00	0.0%
<b>Total CONFERENCE REGISTRATION FEES</b>	<b>17,201.44</b>	<b>69,000.00</b>	<b>-51,798.56</b>	<b>24.9%</b>
<b>EXPENSE REIMBURSEMENTS</b>				
John R. Justice Grant	0.00	31,871.00	-31,871.00	0.0%
Staff Atty. DV & SVRP	7,685.83	37,417.22	-29,731.39	20.5%
VAWA grant for DV/RP	16,887.62	88,413.00	-71,525.38	19.1%
VAWA grant for SVRP	24,573.45	125,890.22	-101,256.77	19.5%
<b>Total Staff Atty DV &amp; SVRP</b>	<b>40,390.30</b>	<b>132,800.00</b>	<b>-92,409.70</b>	<b>30.4%</b>
<b>DPS Traffic Safety Funds - TSRP</b>	<b>40,390.30</b>	<b>132,800.00</b>	<b>-92,409.70</b>	<b>30.4%</b>
<b>Total Staff Atty Traffic Safety</b>	<b>80,780.60</b>	<b>265,600.00</b>	<b>-184,819.40</b>	<b>33.3%</b>
<b>Total EXPENSE REIMBURSEMENTS</b>	<b>80,780.60</b>	<b>265,600.00</b>	<b>-184,819.40</b>	<b>33.3%</b>
<b>PIMS Income</b>	0.00	0.00	0.00	0.0%
<b>User Fees</b>	8,858.00	23,072.00	-14,214.00	38.4%
<b>PIMS Income - Other</b>	8,858.00	23,072.00	-14,214.00	38.4%
<b>Total PIMS Income</b>	<b>8,858.00</b>	<b>23,072.00</b>	<b>-14,214.00</b>	<b>38.4%</b>
<b>SCHARGE &amp; NON-LAPING CARRYOVER</b>				
Non-lapsing carry over	0.00	50,183.00	-50,183.00	0.0%
Surcharge Receipts	0.00	573,865.66	-573,865.66	0.0%
<b>Total SCHARGE &amp; NON-LAPING CARRYOVER</b>	<b>0.00</b>	<b>624,048.66</b>	<b>-624,048.66</b>	<b>0.0%</b>
<b>Total Income</b>	<b>91,023.19</b>	<b>1,006,621.88</b>	<b>-915,598.69</b>	<b>9.0%</b>
<b>Expense</b>				
<b>ADMINISTRATIVE FEES</b>				
Administrative fee to AG	6,250.00	15,000.00	-8,750.00	41.7%
Building OS&M	1,492.50	3,600.00	-2,107.50	41.5%
DB Proc (West Law)	628.85	1,512.00	-883.15	41.6%
Ins & Bonds	489.45	1,200.00	-710.55	40.8%
<b>Total ADMINISTRATIVE FEES</b>	<b>8,860.80</b>	<b>21,312.00</b>	<b>-12,451.20</b>	<b>41.6%</b>
<b>Conferences</b>				
Advanced Trial Skills Training	0.00	0.00	0.00	0.0%
Airfare	128.22	0.00	128.22	100.0%
audio-visual	2,550.51	0.00	2,550.51	100.0%
catering	2,000.00	0.00	2,000.00	100.0%
facilities charge	0.00	0.00	0.00	0.0%
honoraria	0.00	0.00	0.00	0.0%
lodging	0.00	0.00	0.00	0.0%
MCLE fee	0.00	0.00	0.00	0.0%
meals	0.00	0.00	0.00	0.0%
mileage	191.85	0.00	191.85	100.0%
printing	0.00	0.00	0.00	0.0%
Advanced Trial Skills Training - Other	0.00	5,050.00	-5,050.00	0.0%
<b>Total Advanced Trial Skills Training</b>	<b>4,870.58</b>	<b>5,050.00</b>	<b>-179.42</b>	<b>96.4%</b>

Utah Prosecution Council  
Comparison Report - Budget vs. Actual  
July 2014 through June 2015

	Jul 14 - Jun 15	Budget	\$ Over Budget	% of Budget
<b>Basic Prosecutor Course</b>				
catering	1,866.94	0.00	1,866.94	100.0%
facilities charge	1,595.00	0.00	1,595.00	100.0%
lodging	9,078.26	0.00	9,078.26	100.0%
Lodging, students	0.00	0.00	0.00	0.0%
MCLE fee	343.50	0.00	343.50	100.0%
meals	1,028.00	0.00	1,028.00	100.0%
mileage	1,389.10	0.00	1,389.10	100.0%
miscellaneous	59.11	0.00	59.11	100.0%
printing	287.80	0.00	287.80	100.0%
<b>Basic Prosecutor Course - Other</b>				
printing	287.80	0.00	287.80	100.0%
<b>Total Basic Prosecutor Course</b>	<b>15,647.71</b>	<b>18,000.00</b>	<b>-2,352.29</b>	<b>86.9%</b>
<b>Civil Training Conference</b>				
catering	1,255.50	0.00	1,255.50	100.0%
facilities charge	1,046.70	0.00	1,046.70	100.0%
lodging	2,887.68	0.00	2,887.68	100.0%
MCLE fee	732.00	0.00	732.00	100.0%
meals	692.00	0.00	692.00	100.0%
mileage	2,971.43	0.00	2,971.43	100.0%
printing	0.00	0.00	0.00	0.0%
<b>Civil Training Conference - Other</b>				
printing	0.00	0.00	0.00	0.0%
<b>Total Civil Training Conference</b>	<b>9,585.31</b>	<b>12,000.00</b>	<b>-2,414.69</b>	<b>79.9%</b>
<b>Conference Materials</b>				
Handouts/Materials	4,472.53	4,000.00	472.53	111.8%
Utah Travel Council Calendars	1,140.00	900.00	240.00	126.7%
<b>Total Conference Materials</b>	<b>5,612.53</b>	<b>4,900.00</b>	<b>712.53</b>	<b>114.5%</b>
<b>Domestic Violence</b>				
catering	0.00	0.00	0.00	0.0%
Domestic Violence - Other	0.00	0.00	0.00	0.0%
<b>Total Domestic Violence</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Executive</b>				
air fare	0.00	0.00	0.00	0.0%
catering	0.00	0.00	0.00	0.0%
honoraria	0.00	0.00	0.00	0.0%
lodging	356.80	0.00	356.80	100.0%
meals	100.00	0.00	100.00	100.0%
mileage	517.16	0.00	517.16	100.0%
miscellaneous	117.00	0.00	117.00	100.0%
Executive - Other	0.00	0.00	0.00	0.0%
<b>Total Executive</b>	<b>1,090.96</b>	<b>1,000.00</b>	<b>90.96</b>	<b>109.1%</b>
<b>Fall Conference</b>				
air fare	540.20	0.00	540.20	100.0%
audio-visual	531.25	0.00	531.25	100.0%
catering	4,626.08	0.00	4,626.08	100.0%
facilities charge	2,650.00	0.00	2,650.00	100.0%
honoraria	1,150.00	0.00	1,150.00	100.0%
lodging	2,595.94	0.00	2,595.94	100.0%
MCL E fee	1,227.00	0.00	1,227.00	100.0%
meals	1,187.00	0.00	1,187.00	100.0%
mileage	3,456.07	0.00	3,456.07	100.0%
printing	188.72	0.00	188.72	100.0%
UPC Brief Cases	0.00	0.00	0.00	0.0%
Fall Conference - Other	0.00	0.00	0.00	0.0%
<b>Total Fall Conference</b>	<b>18,152.26</b>	<b>17,000.00</b>	<b>1,152.26</b>	<b>106.8%</b>
<b>New County Attorneys Seminar</b>				
	0.00	2,000.00	-2,000.00	0.0%

Utah Prosecution Council  
Comparison Report - Budget vs. Actual  
July 2014 through June 2015

	Jul 14 - Jun 15	Budget	\$ Over Budget	% of Budget
Other Training Event				
catering	87.66	500.00	-500.00	0.0%
Other Training Event - Other	0.00	500.00	-412.34	17.5%
Total Other Training Event	87.66	500.00	-412.34	
Regional Training				
Legislative Update	0.00	0.00	0.00	0.0%
facilities charge	0.00	0.00	0.00	0.0%
lodging	0.00	0.00	0.00	0.0%
meals	0.00	0.00	0.00	0.0%
mileage	0.00	0.00	0.00	0.0%
printing	0.00	0.00	0.00	0.0%
Legislative Update - Other	0.00	7,000.00	-7,000.00	0.0%
Total Legislative Update	0.00	7,000.00	-7,000.00	
Regional Workshops				
lodging	106.02	0.00	-7,000.00	0.0%
meals	78.00	0.00	-6,470.84	7.6%
mileage	345.14	0.00	-1,3470.84	3.8%
Regional Workshops - Other	0.00	7,000.00	0.00	0.0%
Total Regional Workshops	529.16	7,000.00	-6,470.84	
Regional Training - Other				
Total Regional Training	529.16	14,000.00	-13,470.84	
Sexual Assault Conf				
catering	0.00	0.00	0.00	0.0%
facilities charge	0.00	0.00	0.00	0.0%
honoraria	0.00	0.00	0.00	0.0%
lodging	0.00	0.00	0.00	0.0%
MCLE fee	0.00	0.00	0.00	0.0%
meals	0.00	0.00	0.00	0.0%
mileage	0.00	0.00	0.00	0.0%
printing	0.00	0.00	0.00	0.0%
Sexual Assault Conf - Other	0.00	27,000.00	-27,000.00	0.0%
Total Sexual Assault Conf	0.00	27,000.00	-27,000.00	
Spring Conference				
audio-visual	0.00	0.00	0.00	0.0%
catering	0.00	0.00	0.00	0.0%
honoraria	0.00	0.00	0.00	0.0%
lodging	0.00	0.00	0.00	0.0%
MCLE fee	0.00	0.00	0.00	0.0%
meals	0.00	0.00	0.00	0.0%
mileage	0.00	0.00	0.00	0.0%
printing	0.00	0.00	0.00	0.0%
Spring Conference - Other	0.00	27,000.00	-27,000.00	0.0%
Total Spring Conference	0.00	27,000.00	-27,000.00	
Staff Attorney Training				
SVID/VP workshops	0.00	0.00	0.00	0.0%
lodging	0.00	0.00	0.00	0.0%
meals	0.00	0.00	0.00	0.0%
mileage/car rental	0.00	0.00	0.00	0.0%
miscellaneous	0.00	0.00	0.00	0.0%
SVID/VP workshops - Other	0.00	500.00	-500.00	0.0%
Total SVID/VP workshops	0.00	500.00	-500.00	
SVRP Training beg Jan 2012				
catering	91.38	500.00	-408.62	18.3%
SVRP Training beg Jan 2012 - Other	0.00	500.00	-408.62	
Total SVRP Training beg Jan 2012	91.38	500.00	-408.62	

**Utah Prosecution Council  
Comparison Report - Budget vs. Actual  
July 2014 through June 2015**

	Jul 14 - Jun 15	Budget	\$ Over Budget	% of Budget
<b>TSRP Scholarships</b>				
TSRP Training	186.96	0.00	186.96	100.0%
facilities charge	198.56	0.00	198.56	100.0%
lodging	168.00	0.00	168.00	100.0%
meals	1,402.26	0.00	1,402.26	100.0%
mileage/car rental	1,808.63	0.00	1,808.63	100.0%
miscellaneous	191.33	0.00	191.33	100.0%
printing	0.00	10,000.00	-10,000.00	0.0%
TSRP Training - Other	0.00	0.00	0.00	0.0%
<b>Total TSRP Training</b>	<b>3,935.74</b>	<b>10,000.00</b>	<b>-6,064.26</b>	<b>39.4%</b>
<b>Total Staff Attorney Training</b>	<b>4,027.12</b>	<b>14,500.00</b>	<b>-10,472.88</b>	<b>27.8%</b>
<b>Train the Trainers</b>	<b>0.00</b>	<b>17,000.00</b>	<b>-17,000.00</b>	<b>0.0%</b>
UMPA Summer Conf				
air fare	0.00	0.00	0.00	0.0%
audio-visual	1,277.94	0.00	1,277.94	100.0%
catering	0.00	0.00	0.00	0.0%
facilities charge	0.00	0.00	0.00	0.0%
lodging	1,252.00	0.00	1,252.00	100.0%
MICLE fee	568.50	0.00	568.50	100.0%
meals	394.00	0.00	394.00	100.0%
mileage	1,293.60	0.00	1,293.60	100.0%
miscellaneous	76.66	0.00	76.66	100.0%
printing	0.00	9,000.00	-9,000.00	0.0%
UMPA Summer Conf - Other	0.00	0.00	0.00	0.0%
<b>Total UMPA Summer Conf</b>	<b>4,862.70</b>	<b>9,000.00</b>	<b>-4,137.30</b>	<b>54.0%</b>
<b>White Collar Crime</b>	<b>0.00</b>	<b>7,500.00</b>	<b>-7,500.00</b>	<b>0.0%</b>
<b>Total Conferences</b>	<b>64,465.99</b>	<b>149,450.00</b>	<b>-84,984.01</b>	<b>43.1%</b>
<b>COUNCIL AND COMMITTEE MEETINGS</b>				
<b>Council and other committees</b>				
catering	277.50	0.00	277.50	100.0%
lodging	1,694.80	0.00	1,694.80	100.0%
meals	442.00	0.00	442.00	100.0%
mileage	1,342.18	0.00	1,342.18	100.0%
Council and other committees - Other	0.00	4,500.00	-4,500.00	0.0%
<b>Total Council and other committees</b>	<b>3,756.48</b>	<b>4,500.00</b>	<b>-743.52</b>	<b>83.5%</b>
<b>Training Committee</b>				
catering	178.00	7,000.00	-6,822.00	2.5%
lodging	1,714.56	0.00	1,714.56	100.0%
meals	1,371.00	0.00	1,371.00	100.0%
mileage	3,566.31	0.00	3,566.31	100.0%
miscellaneous	160.17	0.00	160.17	100.0%
<b>Total Training Committee</b>	<b>6,990.04</b>	<b>7,000.00</b>	<b>-9.96</b>	<b>99.9%</b>
<b>Total COUNCIL AND COMMITTEE MEETINGS</b>	<b>10,746.52</b>	<b>11,500.00</b>	<b>-753.48</b>	<b>93.4%</b>
<b>CURRENT EXPENSES</b>				
Annual MICLE Fee	200.00	200.00	0.00	100.0%
Donations to Other Groups	1,000.00	1,000.00	0.00	100.0%
Dues & Memberships	1,890.00	900.00	990.00	210.0%
Equipment/Supplies-not Data Pro	4,112.16	4,000.00	112.16	102.8%
IT (Hardware and software requirements for UPC.)				
Hardware	0.00	5,000.00	-5,000.00	0.0%
Network Services	553.04	370.00	183.04	149.5%
Software	493.00	1,400.00	-907.00	35.2%
UPC Website	417.54	984.00	-566.46	42.4%
<b>Total IT (Hardware and software requirements for UPC.)</b>	<b>1,463.58</b>	<b>7,754.00</b>	<b>-6,290.42</b>	<b>18.9%</b>

## Utah Prosecution Council Comparison Report - Budget vs. Actual July 2014 through June 2015

	Jul 14 - Jun 15	Budget	\$ Over Budget	% of Budget
<b>Total CURRENT EXPENSES</b>	<b>15,471.97</b>	<b>24,754.00</b>	<b>-9,282.03</b>	<b>62.5%</b>
<b>DATA MANAGEMENT - PIMS PROGRAM</b>				
LEOJ Training	0.00	2,000.00	-2,000.00	0.0%
Library & Subscriptions	2,258.00	2,100.00	158.00	107.5%
Miscellaneous Motor Pool	1,212.93	0.00	1,212.93	100.0%
Postage	929.88	1,000.00	-70.12	93.0%
Telephone	2,405.42	5,800.00	-3,394.58	41.5%
<b>PIMS committees</b>	<b>0.00</b>	<b>1,300.00</b>	<b>-1,300.00</b>	<b>0.0%</b>
PIMS Governance Committee	0.00	0.00	0.00	0.0%
PIMS User Group	0.00	0.00	0.00	0.0%
Catering	0.00	0.00	0.00	0.0%
Mileage	0.00	0.00	0.00	0.0%
<b>Total PIMS User Group</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
UPC Technology Committee	0.00	0.00	0.00	0.0%
Catering	0.00	0.00	0.00	0.0%
Mileage	0.00	0.00	0.00	0.0%
<b>Total UPC Technology Committee</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>PIMS committees - Other</b>	<b>0.00</b>	<b>1,300.00</b>	<b>-1,300.00</b>	<b>0.0%</b>
<b>Total PIMS committees</b>	<b>0.00</b>	<b>1,300.00</b>	<b>-1,300.00</b>	<b>0.0%</b>
<b>PIMS Programming &amp; Testing</b>				
Phase II	0.00	0.00	0.00	0.0%
Court Integration (e-filing)	980.50	0.00	980.50	100.0%
Phase II - Other	0.00	0.00	0.00	0.0%
<b>Total Phase II</b>	<b>980.50</b>	<b>0.00</b>	<b>980.50</b>	<b>100.0%</b>
Phase III	0.00	0.00	0.00	0.0%
PIMS modifications/improvements	0.00	0.00	0.00	0.0%
Software	0.00	0.00	0.00	0.0%
<b>Total PIMS Programming &amp; Testing</b>	<b>980.50</b>	<b>0.00</b>	<b>980.50</b>	<b>100.0%</b>
<b>PIMS Support &amp; Installation</b>				
Maintenance / Installation	0.00	1,725.00	-1,725.00	0.0%
Lodging	0.00	15,000.00	-15,000.00	0.0%
Maintenance & enhancements	0.00	1,170.00	-1,170.00	0.0%
Meals	78.37	750.00	-671.63	10.4%
mileage	0.00	0.00	0.00	0.0%
Maintenance / Installation - Other	78.37	18,645.00	-18,566.63	0.4%
<b>Total Maintenance / Installation</b>	<b>78.37</b>	<b>18,645.00</b>	<b>-18,566.63</b>	<b>0.4%</b>
Server hosting charges	1,410.00	3,600.00	-2,190.00	39.2%
Software	0.00	0.00	0.00	0.0%
<b>PIMS Support &amp; Installation - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total PIMS Support &amp; Installation</b>	<b>1,488.37</b>	<b>22,245.00</b>	<b>-20,756.63</b>	<b>6.7%</b>
<b>Total DATA MANAGEMENT - PIMS PROGRAM</b>	<b>2,468.87</b>	<b>23,545.00</b>	<b>-21,076.13</b>	<b>10.5%</b>
John R Justice Grant	105.56	31,871.00	-31,765.44	0.3%
<b>MANUALS</b>				
Duties of County Attorneys	0.00	0.00	0.00	0.0%
Printing	0.00	0.00	0.00	0.0%
<b>Total Duties of County Attorneys</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total MANUALS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OUT-OF-STATE TRAVEL</b>	<b>900.19</b>	<b>850.00</b>	<b>50.19</b>	<b>105.9%</b>
Best Practices	0.00	0.00	0.00	0.0%

## Utah Prosecution Council Comparison Report - Budget vs. Actual July 2014 through June 2015

	Jul '14 - Jun '15	Budget	\$ Over Budget	% of Budget
<b>NAJIS</b>				
Board Meeting	0.00	500.00	-500.00	0.0%
Summer Conference	0.00	2,000.00	-2,000.00	0.0%
<b>Total NAJIS</b>	0.00	2,500.00	-2,500.00	0.0%
<b>NAPC</b>				
NAPC Summer mtg	3,435.48	3,750.00	-314.52	91.6%
NAPC Winter mtg	2,858.54	4,600.00	-1,741.46	62.1%
<b>Total NAPC</b>	6,294.02	8,350.00	-2,055.98	75.4%
<b>NDAA Committee &amp; Board Meetings</b>				
Other out of state travel	0.00	0.00	0.00	0.0%
SVRP Out-of-State Travel	941.27	0.00	941.27	100.0%
TSRP Out-of-State Travel	0.00	0.00	0.00	0.0%
<b>Total OUT-OF-STATE TRAVEL</b>	1,008.30	0.00	1,008.30	100.0%
<b>PERSONNEL SERVICES</b>	9,143.78	11,700.00	-2,556.22	78.2%
<b>Director</b>				
base salary	37,751.34	101,254.40	-63,503.06	37.3%
benefits	19,574.67	53,630.33	-34,055.66	36.5%
<b>Total Director</b>	57,326.01	154,884.73	-97,558.72	37.0%
<b>IT Director</b>				
base salary	27,091.40	75,046.40	-47,955.00	36.1%
benefits	18,483.47	49,738.25	-31,254.78	37.2%
<b>Total IT Director</b>	45,574.87	124,784.65	-79,209.78	36.5%
<b>Law Clerk I</b>				
base salary	4,166.50	13,520.00	-9,353.50	30.8%
benefits	345.27	1,187.06	-841.79	29.1%
<b>Total Law Clerk I</b>	4,511.77	14,707.06	-10,195.29	30.7%
<b>Staff Attorney - DV &amp; SVRP</b>				
base salary	35,606.03	96,720.00	-61,113.97	36.8%
benefits	15,821.91	42,557.22	-26,735.31	37.2%
<b>Total Staff Attorney - DV &amp; SVRP</b>	51,427.94	139,277.22	-87,849.28	36.9%
<b>Staff Attorney - Traffic Safety</b>				
base salary	29,953.43	77,875.20	-47,921.77	38.5%
benefits	13,602.33	35,286.84	-21,684.51	38.5%
<b>Total Staff Attorney - Traffic Safety</b>	43,555.76	113,162.04	-69,606.28	38.5%
<b>Training Coordinator</b>				
base salary	22,562.51	62,246.40	-39,683.89	36.2%
benefits	13,440.85	38,503.88	-25,063.03	34.9%
<b>Total Training Coordinator</b>	36,003.36	100,750.28	-64,746.92	35.7%
<b>Total PERSONNEL SERVICES</b>	238,399.71	647,565.98	-409,166.27	36.8%
<b>UNUSUAL PROSECUTION EXPENSES</b>	0.00	25,000.00	-25,000.00	0.0%
<b>UPAA APPROPRIATION</b>	12,000.00	12,000.00	0.00	100.0%
<b>Total Expense</b>	361,663.20	958,697.98	-597,034.78	37.7%
<b>Net Income</b>	-270,640.01	47,923.90	-318,563.91	-564.7%

# *Tab I*

## Utah Prosecution Council Net Cost of Conference Fall Conference

	Fall Conference (Conferences)	Total Conferences	TOTAL
<b>Income</b>			
CONFERENCE REGISTRATION FEES			
Fall Conference	6,045.00	6,045.00	6,045.00
<b>Total CONFERENCE REGISTRATION FE...</b>	<u>6,045.00</u>	<u>6,045.00</u>	<u>6,045.00</u>
<b>Total Income</b>	6,045.00	6,045.00	6,045.00
<b>Expense</b>			
<b>Conferences</b>			
<b>Fall Conference</b>			
air fare	540.20	540.20	540.20
audio-visual	531.25	531.25	531.25
catering	4,626.08	4,626.08	4,626.08
facilities charge	2,650.00	2,650.00	2,650.00
honoraria	1,150.00	1,150.00	1,150.00
lodging	2,595.94	2,595.94	2,595.94
MCLE fee	1,227.00	1,227.00	1,227.00
meals	1,187.00	1,187.00	1,187.00
mileage	3,456.07	3,456.07	3,456.07
printing	188.72	188.72	188.72
<b>Total Fall Conference</b>	<u>18,152.26</u>	<u>18,152.26</u>	<u>18,152.26</u>
<b>Total Conferences</b>	18,152.26	18,152.26	18,152.26
<b>Total Expense</b>	18,152.26	18,152.26	18,152.26
<b>Net Income</b>	<u><u>-12,107.26</u></u>	<u><u>-12,107.26</u></u>	<u><u>-12,107.26</u></u>

## Utah Prosecution Council Net Cost of Conference Civil Conference

	Civil Conference (Conferences)	Total Conferences	TOTAL
<b>Income</b>			
CONFERENCE REGISTRATION FEES			
Civil Conference	4,631.44	4,631.44	4,631.44
<b>Total CONFERENCE REGISTRATION FEES</b>	4,631.44	4,631.44	4,631.44
<b>Total Income</b>	4,631.44	4,631.44	4,631.44
<b>Expense</b>			
Conferences			
Civil Training Conference			
catering	1,255.50	1,255.50	1,255.50
facilities charge	1,046.70	1,046.70	1,046.70
lodging	2,887.68	2,887.68	2,887.68
MCLE fee	732.00	732.00	732.00
meals	692.00	692.00	692.00
mileage	2,971.43	2,971.43	2,971.43
<b>Total Civil Training Conference</b>	9,585.31	9,585.31	9,585.31
<b>Total Conferences</b>	9,585.31	9,585.31	9,585.31
<b>Total Expense</b>	9,585.31	9,585.31	9,585.31
<b>Net Income</b>	-4,953.87	-4,953.87	-4,953.87

## Utah Prosecution Council Net Cost of Conference Executive Conference

	Executive (Conferences)	Total Conferences	TOTAL
Income	0.00	0.00	0.00
Expense			
Conferences			
Executive			
lodging	356.80	356.80	356.80
meals	100.00	100.00	100.00
mileage	517.16	517.16	517.16
miscellaneous	117.00	117.00	117.00
Total Executive	1,090.96	1,090.96	1,090.96
Total Conferences	1,090.96	1,090.96	1,090.96
Total Expense	1,090.96	1,090.96	1,090.96
Net Income	-1,090.96	-1,090.96	-1,090.96

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## Utah Prosecution Council Detailed Expenditure Report October through December 2014

Date	Name	Memo	Account	Amount	Balance
<b>Oct - Dec 14</b>					
10/01/2014	Utah State Bar	MCLE Fees	MCLE fee	568.50	568.50
10/01/2014	Cafe Sabor	Catering	catering	991.00	1,559.50
10/01/2014	USU	Catering at USU	catering	875.94	2,435.44
10/01/2014	Steve Garside	mileage	mileage	68.81	2,504.25
10/01/2014	Steve Garside	meals	meals	129.00	2,633.25
10/01/2014	Sandi Johnson	mileage	mileage	93.11	2,726.36
10/01/2014	Sandi Johnson	meals	meals	145.00	2,871.36
10/01/2014	Donna Kelly	meals	meals	145.00	3,016.36
10/01/2014	Troy Little	mileage	mileage	372.96	3,389.32
10/01/2014	Troy Little	meals	meals	174.00	3,563.32
10/01/2014	Josh Player	mileage	mileage	93.11	3,656.43
10/01/2014	Josh Player	meals	meals	145.00	3,801.43
10/01/2014	Greg Ferbrache	mileage	mileage	98.68	3,900.11
10/01/2014	Branden Miles	mileage	mileage	131.38	4,031.49
10/01/2014	Ryan Robinson	mileage	mileage	92.40	4,123.89
10/01/2014	Robert Stott	mileage	mileage	93.11	4,217.00
10/01/2014	Rick Westmoreover	mileage	mileage	61.89	4,278.89
10/01/2014	Lyn Peavey Company	Blood ALC Kits	miscellaneous	317.50	4,596.39
10/01/2014	The Judge Cafe	Catering	John R Justice Grant	105.56	4,701.95
10/01/2014	Paul Bittmann	mileage	mileage	68.87	4,770.82
10/01/2014	Jann Farris	meals	meals	39.00	4,809.82
10/01/2014	Jann Farris	mileage	mileage	131.18	4,941.00
10/01/2014	Barry Huntington	meals	meals	39.00	4,980.00
10/01/2014	Barry Huntington	mileage	mileage	131.18	5,111.18
10/01/2014	Cecelia Russell	meals	meals	78.00	5,189.18
10/01/2014	Cecelia Russell	mileage	mileage	290.52	5,479.70
10/01/2014	St. George Courtyar...	catering - Fall Conference	catering	4,626.08	10,105.78
10/01/2014	St. George Courtyar...	Meeting Room charges	facilities charge	2,650.00	12,755.78
10/01/2014	St. George Courtyar...	AV	audio-visual	531.25	13,287.03
10/01/2014	St. George Courtyar...	Catering - UPC Mtg.	catering	277.50	13,564.53
10/01/2014	The Judge Cafe	catering	catering	91.38	13,655.91
10/01/2014	Donna Kelly	meals	meals	78.00	13,733.91
10/01/2014	Donna Kelly	fuel receipts	mileage	54.66	13,788.57
10/01/2014	Utah State Board of...	MCLE Fees	MCLE fee	343.50	14,132.07
10/01/2014	Utah State Board of...	MCLE Fees	MCLE fee	1,227.00	15,359.07
10/01/2014	Lynn Peavey Comp...	Blood ALC Kit	miscellaneous	317.50	15,676.57
10/01/2014	Donna Kelly	fuel receipt	mileage	39.49	15,716.06
10/01/2014	Ronald Weight	meals	meals	130.00	15,846.06
10/01/2014	Ronald Weight	fuel receipts	mileage	86.88	15,932.94
10/01/2014	Ed Berkovich	Mileage reimb. - Sept 2014	mileage/car rental	40.28	15,973.22
10/01/2014	Ed Berkovich	meals	meals	94.00	16,067.22
10/01/2014	Ed Berkovich	fuel receipts	mileage	97.61	16,164.83
10/01/2014	Ed Berkovich	mileage	mileage/car rental	41.80	16,206.63
10/01/2014	Jeff Stott	Mileage	mileage/car rental	334.32	16,540.95
10/01/2014	Jeff Stott	Meals	meals	39.00	16,579.95
10/01/2014	Jeff Stott	Lodging	lodging	25.00	16,604.95
10/01/2014	Donna Kelly	meals	meals	94.00	16,698.95
10/01/2014	Donna Kelly	mileage	mileage	27.31	16,726.26
10/01/2014	Ed Berkovich	mileage	mileage/car rental	29.76	16,756.02
10/01/2014	Ed Berkovich	mileage	mileage/car rental	43.22	16,799.24
10/01/2014	Robert Church	Misc. Travel Exp.	Best Practices	63.80	16,863.04
10/01/2014	Robert Church	mileage	Best Practices	46.02	16,909.06
10/01/2014	Robert Church	meals	Best Practices	92.00	17,001.06
10/01/2014	Robert Church	lodging	Best Practices	358.02	17,359.08
10/01/2014	Robert Church	O/S Transport Costs	Best Practices	138.15	17,497.23
10/01/2014	Office Depot	Office Supplies	Equipment/Supplie...	159.30	17,656.53
10/01/2014	Office Depot	Office Supplies	Equipment/Supplie...	106.20	17,762.73
10/01/2014	Ed Berkovich	Sillhouette	Equipment/Supplie...	600.00	18,362.73
10/01/2014	Ed Berkovich	Office Supplies - Sillhoutte	Equipment/Supplie...	1,200.00	19,562.73
10/01/2014	Columbus Commun...	Item #4159-1972	miscellaneous	139.00	19,701.73
10/01/2014	Administrative fee t...	Oct. 2014 -Admin fee to AG	Administrative fee t...	1,250.00	20,951.73
10/01/2014	Building OS&M	Oct. 2014 - Building OS&M	Building OS&M	298.50	21,250.23
10/01/2014	DB Purc (West Law)	Oct. 2014 -DB Purc (West Law)	DB Purc (West Law)	125.17	21,375.40
10/01/2014	Ins. & Bonds	Oct. 2014 - Ins. & Bonds	Ins & Bonds	97.69	21,473.09
10/16/2014	Christopher Fielding	mileage	mileage	214.81	21,687.90
10/16/2014	Christopher Fielding	meals	meals	52.00	21,739.90
10/16/2014	Christopher Fielding	mileage	mileage	214.81	21,954.71

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## Utah Prosecution Council Detailed Expenditure Report October through December 2014

Date	Name	Memo	Account	Amount	Balance
10/16/2014	Christopher Fielding	meals	meals	146.00	22,100.71
10/31/2014	Ronald Weight	fuel receipts.	mileage	12.43	22,113.14
10/31/2014	Ed Berkovich	mileage	mileage/car rental	72.98	22,186.12
10/31/2014	Donna Kelly	meals	meals	78.00	22,264.12
10/31/2014	Donna Kelly	mileage	mileage	204.40	22,468.52
10/31/2014	Ed Berkovich	Shipping - Manual to Kelly Shaeffer-Bullock	miscellaneous	17.49	22,486.01
10/31/2014	Ed Berkovich	mileage - Oct. 1, 2014	mileage/car rental	31.54	22,517.55
10/31/2014	Ed Berkovich	mileage	mileage/car rental	63.46	22,581.01
10/31/2014	Ed Berkovich	mileage	mileage/car rental	29.54	22,610.55
10/31/2014	Ed Berkovich	Mileage	mileage/car rental	13.68	22,624.23
10/31/2014	Jasperson, Marilyn	meals	meals	224.00	22,848.23
10/31/2014	Jasperson, Marilyn	fuel receipts	mileage	99.01	22,947.24
10/31/2014	Jasperson, Marilyn	refreshment receipts	miscellaneous	160.17	23,107.41
10/31/2014	Paul Bittmenn	mileage	mileage	68.87	23,176.28
10/31/2014	Paul Bittmenn	meals	meals	78.00	23,254.28
10/31/2014	Robert Church	mileage	mileage	206.53	23,460.81
10/31/2014	Robert Church	meals	meals	78.00	23,538.81
10/31/2014	Robert Church	meals	mileage	360.67	23,899.48
10/31/2014	David Cole	mileage	meals	78.00	23,977.48
10/31/2014	David Cole	meals	mileage	368.72	24,346.20
10/31/2014	Steve Garside	mileage	meals	78.00	24,424.20
10/31/2014	Steve Garside	meals	mileage	204.43	24,628.63
10/31/2014	Donna Kelly	mileage	meals	78.00	24,706.63
10/31/2014	Donna Kelly	meals	mileage	384.85	25,091.48
10/31/2014	Letitia Toombs	mileage	meals	78.00	25,169.48
10/31/2014	Letitia Toombs	meals	mileage	344.01	25,513.49
10/31/2014	Robert Stott	mileage	meals	78.00	25,591.49
10/31/2014	Robert Stott	meals	mileage	296.88	25,888.37
10/31/2014	Cecelia Russell	mileage	meals	78.00	25,966.37
10/31/2014	Cecelia Russell	meals	meals	91.00	26,057.37
10/31/2014	Tim Bodily	meals	mileage	170.27	26,227.64
10/31/2014	Tim Bodily	mileage	meals	52.00	26,279.64
10/31/2014	Roger Cutler	meals	mileage	342.73	26,622.37
10/31/2014	Roger Cutler	mileage	meals	91.00	26,713.37
10/31/2014	Martha Stonebrook	meals	mileage	335.66	27,049.03
10/31/2014	Martha Stonebrook	mileage	meals	91.00	27,140.03
10/31/2014	Kelly Wright	meals	mileage	340.47	27,480.50
10/31/2014	Kelly Wright	mileage	base salary	6,002.19	33,482.69
10/31/2014	Ed Berkovich	Oct.2014-Salary - TSRP	benefits	2,698.22	36,180.91
10/31/2014	Ed Berkovich	Oct.2014-Benefits - TSRP	base salary	274.61	36,455.52
10/31/2014	Ed Berkovich	Oct.2014-Salary - UPC	benefits	123.11	36,578.63
10/31/2014	Ed Berkovich	Oct.2014 -Benefits - UPC	base salary	7,788.80	44,367.43
10/31/2014	Robert Church	Oct. 2014-Salary	benefits	4,103.54	48,470.97
10/31/2014	Robert Church	Oct. 2014-Benefits	base salary	4,062.50	52,533.47
10/31/2014	Jasperson, Marilyn	Oct. 2014-Salary	benefits	2,486.85	55,020.32
10/31/2014	Jasperson, Marilyn	Oct. 2014-Benefits	base salary	3,127.24	58,147.56
10/31/2014	Donna Kelly	Oct.2014-Salary (DVRP)	base salary	4,368.77	62,516.33
10/31/2014	Donna Kelly	Oct.2014-Salary (SVRIG)	benefits	1,394.40	63,910.73
10/31/2014	Donna Kelly	Oct.2014-Benefits (DVRP)	benefits	1,948.00	65,858.73
10/31/2014	Donna Kelly	Oct2014-Benefits (SVRIG)	base salary	585.00	66,443.73
10/31/2014	Orr, John	Oct. 2014-Salary	benefits	51.36	66,495.09
10/31/2014	Orr, John	Oct. 2014-Benefits	base salary	5,857.60	72,352.69
10/31/2014	Ronald Weight	Oct. 2014-Salary	benefits	3,083.75	75,436.44
10/31/2014	Ronald Weight	Oct.2014-Benefits	mileage	164.85	75,601.29
10/31/2014	Motor Pool	DonnaKelly-Civil Conf.	mileage	188.75	75,790.04
10/31/2014	Motor Pool	EdBerkovich-Civil Conf.	mileage	139.60	75,929.64
10/31/2014	Motor Pool	RonWeight-Fall Conf.	mileage	343.50	76,273.14
10/31/2014	Motor Pool	MarilynJasperson-Civil Conf.	mileage	65.94	76,339.08
10/31/2014	Motor Pool	DonnaKelly-Fall Conf.	mileage	163.25	76,502.33
10/31/2014	Motor Pool	EdBerkovich-Fall Conf.	mileage	65.94	76,568.27
10/31/2014	Motor Pool	RonWeight-PIMS Summit Co.	Postage	230.54	76,798.81
10/31/2014	Postage	Oct. 2014 - Postage	Telephone	283.54	77,082.35
10/31/2014	Telephone	Oct. 2014 - Land line	Telephone	196.34	77,278.69
10/31/2014	Telephone	Oct. 2014- Cell Phone	Network Services	226.71	77,505.40
10/31/2014	DP - Network Servi...	On-going-NetworkServices	UPC Website	83.94	77,589.34
10/31/2014	DP - Network Servi...	On-going-UPCWebsite	Phase II	240.50	77,829.84
10/31/2014	DP - Network Servi...	PIMSProgramming&Testing-PIMSModif	Server hosting char...	282.00	78,111.84
10/31/2014	DP - Network Servi...	PIMS Support&Install.ServerHostingCharges	meals	39.00	78,150.84
11/01/2014	Scott Sweat	meals			

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Date	Name	Memo	Account	Amount	Balance
11/01/2014	Scott Sweat	mileage	mileage	318.87	78,469.71
11/01/2014	Crystal Inn - Cedar ...	Lodging	lodging	1,252.00	79,721.71
11/01/2014	Robert Church	Airfare	Best Practices	202.20	79,923.91
11/01/2014	IPS	UPC shirts - SWAG	Handouts/Materials	4,472.53	84,396.44
11/01/2014	Stephen Foote	mileage	mileage	433.05	84,829.49
11/01/2014	Stephen Foote	meals	meals	78.00	84,907.49
11/01/2014	Mariane O'Bryant	mileage	mileage	294.74	85,202.23
11/01/2014	Mariane O'Bryant	meals	meals	78.00	85,280.23
11/01/2014	Brent Burnett	fuel receipts	mileage	76.82	85,357.05
11/01/2014	Brent Burnett	meals	meals	91.00	85,448.05
11/01/2014	Christopher Fielding	meals	meals	130.00	85,578.05
11/01/2014	Christopher Fielding	mileage	mileage	328.13	85,906.18
11/01/2014	DP - Network Servi...	Nov.2014-Ongoing-NetworkServices	Network Services	30.80	85,936.98
11/01/2014	DP - Network Servi...	Nov.2014-Ongoing-UPCWebsite	UPC Website	85.62	86,022.60
11/01/2014	DP - Network Servi...	Nov.2014-PIMSProg&TestingPIMSModi.	Phase II	740.00	86,762.60
11/01/2014	DP - Network Servi...	Nov.2014-PIMSSupport&Install-ServerHostin...	Server hosting char...	282.00	87,044.60
11/01/2014	Telephone	Nov. 2014 - Laneline	Telephone	281.85	87,326.45
11/01/2014	Telephone	Nov.2014 - Cell Phone	Telephone	181.23	87,507.68
11/01/2014	Motor Pool	Nov.2014 - TSRP - (Price)	mileage/car rental	74.88	87,582.56
11/01/2014	Motor Pool	Nov.2014 - MJasperson - CA Exec.	mileage	139.20	87,721.76
11/01/2014	Motor Pool	Nov.2014 - TSRP - (Moab)	mileage/car rental	74.88	87,796.64
11/01/2014	Motor Pool	Nov.2014 - RJC - CAExec.	mileage	227.20	88,023.84
11/01/2014	Donna Kelly	Nov.2014-Salary-DVRP	base salary	3,689.44	91,713.28
11/01/2014	Donna Kelly	Nov.2014-Benefit-DVRP	benefits	1,631.43	93,344.71
11/01/2014	Donna Kelly	Nov.2014-Salary-SVRIP	base salary	3,806.56	97,151.27
11/01/2014	Donna Kelly	Nov.2014-Benefits-SVRIG	benefits	1,656.29	98,807.56
11/01/2014	Donna Kelly	Nov.2014-Salary-UPC	base salary	374.80	99,182.36
11/01/2014	Donna Kelly	Nov.2014-Benefits-UPC	benefits	167.11	99,349.47
11/01/2014	Ed Berkovich	Nov.2014-Salary-TSRP	base salary	6,061.04	105,410.51
11/01/2014	Ed Berkovich	Nov.2014-Benefits-TSRP	benefits	2,719.77	108,130.28
11/01/2014	Ed Berkovich	Nov.2014-Salary-UPC	base salary	529.61	108,659.89
11/01/2014	Ed Berkovich	Nov.2014-Benefits-UPC	benefits	299.05	108,958.94
11/01/2014	Jasperson, Marilyn	Nov.2014-Salary	base salary	5,421.88	114,380.82
11/01/2014	Jasperson, Marilyn	Nov.2014-Benefits	benefits	3,109.23	117,490.05
11/01/2014	Ronald Weight	Nov.2014-Salary	base salary	5,857.60	123,347.65
11/01/2014	Ronald Weight	Nov.2014-Benefits	benefits	3,083.74	126,431.39
11/01/2014	Robert Church	Nov.2014-Salary	base salary	8,567.68	134,999.07
11/01/2014	Robert Church	Nov.2014-Benefits	benefits	4,337.21	139,336.28
11/01/2014	Postage	Nov.2014-Postage	Postage	40.82	139,377.10
11/01/2014	NAPC	RJChurch - reg. fee	NAPC Winter mtg	250.00	139,627.10
11/01/2014	NAPC	MJ - reg. fee	NAPC Winter mtg	250.00	139,877.10
11/01/2014	NAPC	DK - reg. fee	NAPC Winter mtg	250.00	140,127.10
11/01/2014	Donna Kelly	Misc.	Other out of state tr...	4.00	140,131.10
11/01/2014	Donna Kelly	Meals	Other out of state tr...	174.00	140,305.10
11/01/2014	Donna Kelly	Lodging	Other out of state tr...	561.12	140,866.22
11/01/2014	Donna Kelly	Misc.	Other out of state tr...	44.00	140,910.22
11/01/2014	Donna Kelly	airfare	Other out of state tr...	158.15	141,068.37
11/01/2014	Robert Church	Airfare - 2014 Winter NAPC Mtg. (RJC)	NAPC Winter mtg	466.20	141,534.57
11/03/2014	Administrative fee t...	Nov.2014 - Admin. fee to AG	Administrative fee t...	1,250.00	142,784.57
11/03/2014	Building OS&M	Nov.2014-Building OS&M	Building OS&M	298.50	143,083.07
11/03/2014	DB Purc (West Law)	Nov. 2014 - DP Purc (West Law)	DB Purc (West Law)	125.17	143,208.24
11/03/2014	Ins. & Bonds	Nov. 2014 - Ins. & Bonds	Ins & Bonds	97.69	143,305.93
11/04/2014	Kristina Korobov	Honorarium	honoraria	750.00	144,055.93
11/24/2014	Ed Berkovich	meals	meals	39.00	144,094.93
11/24/2014	Ed Berkovich	lodging	lodging	78.13	144,173.06
11/24/2014	Ed Berkovich	fuel receipt	mileage/car rental	39.51	144,212.57
11/24/2014	Ed Berkovich	Shipping Charges to Kansas (silhouettes)	miscellaneous	197.00	144,409.57
11/24/2014	Robert Church	meals	meals	29.00	144,438.57
11/24/2014	Robert Church	lodging	lodging	178.40	144,616.97
11/24/2014	Robert Church	fuel receipts	mileage	117.00	144,733.97
11/24/2014	Ed Berkovich	meals	meals	16.00	144,749.97
11/24/2014	Ed Berkovich	lodging	lodging	95.43	144,845.40
11/24/2014	Ed Berkovich	fuel receipts	mileage/car rental	100.36	144,945.76
11/24/2014	Jasperson, Marilyn	mileage	mileage	41.05	144,986.81
11/24/2014	Jasperson, Marilyn	meals	meals	71.00	145,057.81
11/24/2014	Jasperson, Marilyn	lodging	lodging	178.40	145,236.21
11/24/2014	Jasperson, Marilyn	fuel receipts	mileage	33.76	145,269.97
11/24/2014	Ed Berkovich	meals	TSRP Out-of-State ...	108.00	145,377.97

01/07/15

## Utah Prosecution Council Detailed Expenditure Report October through December 2014

Date	Name	Memo	Account	Amount	Balance
11/24/2014	Ed Berkovich	lodging	TSRP Out-of-State ...	249.10	145,627.07
11/24/2014	Ed Berkovich	airfare	TSRP Out-of-State ...	497.20	146,124.27
11/24/2014	Ed Berkovich	taxis	TSRP Out-of-State ...	154.00	146,278.27
12/01/2014	Ronald Weight	Soft carrying case - AV	Equipment/Supplie...	78.00	146,356.27
12/01/2014	Redwood Toxicolog...	Tox Cups	miscellaneous	124.00	146,480.27
12/01/2014	Kristina Korobov	mileage	mileage	36.15	146,516.42
12/01/2014	Kristina Korobov	meals	meals	82.00	146,598.42
12/01/2014	Kristina Korobov	Tran Ticket	mileage	54.00	146,652.42
12/01/2014	Kristina Korobov	Car Rental	mileage	35.57	146,687.99
12/01/2014	St. George Courtyar...	Lodging - UPC Comm.	lodging	1,694.80	148,382.79
12/01/2014	St. George Courtyar...	Lodging - UPC Fall Conference	lodging	2,585.94	150,968.73
12/01/2014	St. George Courtyar...	Shuttle Charges - Kristine Hammon (RT - Air...	mileage	200.00	151,168.73
12/01/2014	Ed Berkovich	mileage	mileage/car rental	62.70	151,231.43
12/01/2014	Zion Park Inn	Mtg. Room Rate	facilities charge	700.00	151,931.43
12/01/2014	Zion Park Inn	Set up Fee	facilities charge	60.00	151,991.43
12/01/2014	Zion Park Inn	Lodging - UPC Training Mtg.	lodging	1,714.56	153,705.99
12/01/2014	Zion Park Inn	Lodging - Civil Conf.	lodging	2,887.68	156,593.67
12/01/2014	Switchback Grille & ...	Catering - UPC Training Comm. Mtg.	catering	178.00	156,771.67
12/01/2014	Switchback Grille & ...	Catering - Civil Conf.	catering	1,255.50	158,027.17
12/01/2014	Switchback Grille & ...	Service Charges - Civil Conf.	facilities charge	286.70	158,313.87
12/01/2014	lynda.com	Website (software) online training for progra...	Software	375.00	158,688.87
12/01/2014	balsamiq	Software	Software	79.00	158,767.87
12/01/2014	Vibralogix	Software	Software	39.00	158,806.87
12/01/2014	Betsy Haws	mileage	mileage	342.48	159,149.35
12/01/2014	Betsy Haws	meals	meals	117.00	159,266.35
12/01/2014	Branden Miles	mileage	mileage	51.93	159,318.28
12/01/2014	Brandon Poll	mileage	mileage	34.56	159,352.84
12/01/2014	Mariane O'Bryant	mileage	mileage	105.36	159,458.20
12/01/2014	Utah State Board of...	MCLE Fees	MCLE fee	732.00	160,190.20
12/02/2014	Hilton Garden Inn	catering	catering	2,550.51	162,740.71
12/02/2014	Hilton Garden Inn	AV	audio-visual	128.22	162,868.93
12/02/2014	Hilton Garden Inn	Room Rental	facilities charge	2,000.00	164,868.93
12/17/2014	Utah State Board of...	MCLE Fees	miscellaneous	117.00	164,985.93
12/17/2014	Utah State Bar	2015 Annual Presumptive Accreditation Fee	Annual MCLE Fee	200.00	165,185.93
12/17/2014	Jasperson, Marilyn	Meals	NAPC Winter mtg	152.00	165,337.93
12/17/2014	Jasperson, Marilyn	Lodging	NAPC Winter mtg	439.25	165,777.18
12/17/2014	Jasperson, Marilyn	Mileage	NAPC Winter mtg	70.94	165,848.12
12/17/2014	Jasperson, Marilyn	Shuttle	NAPC Winter mtg	34.00	165,882.12
12/17/2014	Jasperson, Marilyn	Baggage Fees	NAPC Winter mtg	220.00	166,102.12
12/17/2014	Jasperson, Marilyn	Tips	NAPC Winter mtg	20.00	166,122.12
12/17/2014	Jasperson, Marilyn	Misc. (Phone charges)	NAPC Winter mtg	7.50	166,129.62
12/17/2014	Utah Travel Council	2015 Calendars	Utah Travel Council...	1,140.00	167,269.62
12/17/2014	The Judge Cafe	Catering	catering	87.66	167,357.28
12/17/2014	Kathryn Steffey	mileage	mileage	337.77	167,695.05
12/17/2014	Kathryn Steffey	meals	meals	29.00	167,724.05
12/17/2014	Robert Church	Misc. SWAG 2014 / NAPC Winter mtg.	NAPC Winter mtg	68.65	167,792.70
12/17/2014	NAPC	2015 NAPC Membership Dues	Dues & Memberships	500.00	168,292.70
12/17/2014	Box Elder County	Box Elder County - NDAA training "Investigat...	Donations to Other ...	1,000.00	169,292.70
				<b>169292.70</b>	<b>169,292.70</b>

Oct - Dec 14

***Tab J***

## Utah Prosecution Council

Report of Donna Kelly, Sexual Assault and  
Domestic Violence Resource Prosecutor  
September 2014 through December 2014

### 1.) Training – topics and attendees

UPC Fall Conference	Trauma Informed Response	94 prosecutors
Utah DV Coalition	Lethality Assessments	18 advocates
Weber County Annual DV Conference	DV 101 and Lethality Assessments	32 attendees
Westminster College	Trauma & Sexual Assault	16 attendees
Unified Police Department	Nine different sessions: Trauma Informed Response DV & Strangulation cases	450 LE officers
Women LEA conference	Trauma Informed Response	16 female LE
Utah Paralegal Association	Trauma Informed Response	40 paralegals
Piute Tribe	Trauma Informed Response & DV 101	18 attendees
Vernal Annual DV Conf.	Trauma Informed Response & Lethality Assessment	80 attendees
Joining Forces Conf.	Lethality Assessment	34 attendees
Juab County	DV 101 & Trauma	27 LE & 2 pros.
Advanced Trial Skills	(faculty member)	36 prosecutors
Grand County DV Conf.	Trauma Informed Response & Lethality Assessment	18 LE & 14 others

TOTAL ATTENDEES: 895

### 2.) DNA Backlog issues – numerous meetings attended.

Utah's untested sexual assault kits (estimated 7,500 total) have become the focus of the Utah legislature, and several legislators have been vocal on this issue. The legislature created an Ad Hoc workgroup, and I am co-chair of this group. The members of the group consist of prosecutors, law enforcement, crime lab administrators and personnel, victim advocates. We are working on proposals to deal with the orderly submission of the untested kits to the lab, with the goal that DNA profiles obtained will be loaded into the national database CODIS.

### 3.) Domestic Violence Planning and Advisory Council (DVPAC) The DVPAC is a multidisciplinary group working on issues to improve DV response in Utah. I am co-chair of this group and also chair of the DV Sentencing Committee. We have developed a proposal for minor change in Utah's code – one that will prohibit judges from accepting

guilty pleas at arraignment and will require input from prosecutors before sentence can be imposed. This committee will continue to work toward a more comprehensive proposal for revamping DV sentencing in the 2016 legislature.

- 4.) Work on the DNA legislative committee continued and I was co-chair of this group. I also did a presentation at the legislature for interim Law Enforcement Day on October 15, 2014, on the status of backlog of untested sexual assault kits.
- 5.) The West Valley City trauma informed interviewing protocol that I developed with WVCPCD is on schedule and working well. The protocol has improved the prosecution rates of WVC PD cases – from 6 per cent prosecuted to 70 per cent prosecuted. (These are very preliminary numbers, and not for public distribution.) Unified Police Department will also be implementing the protocol, and this will be a huge step forward because this is a large law enforcement agency. The National Institute of Justice is studying the protocol and will have a report and analysis after the end date of the study in May 2015. This project is so important and has taken a lot of my time, but it is time well spent, IMHO.
- 6.) I have been invited to speak at the National Crimes Against Women Conference in Dallas, Texas in March 2015. The Trauma interviewing protocol has gotten the attention of several national organizations, and the Dallas conference contacted me and invited me to do two presentations, one on the trauma principles and a separate session on the trauma protocol we have developed for West Valley City. We will be calling this the “Utah protocol,” to bring attention to the improvements that Utah is making in handling sexual assault cases.
- 7.) I am working with several other folks to develop a pool of expert witnesses who can testify in SA and DV cases. I have met several times with a workgroup on this issue, and have met with a number of potential experts as well. The goal is to develop a list to distribute to prosecutors and to provide free training for experts on the basics of Utah law and on how to be an effective witness.
- 8.) I attended a training put on by Aequitas, a national resource non-profit group to assist prosecutors in DV & SA cases. This was paid through the DV grant, so no UPC funds were used.

***Tab K***

- Responded to 54 requests for assistance (RFAs) from prosecutors, law enforcement, legislation-related, toxicology lab. The work involved to respond to these ranges from a five-minute consultation to spending multiple hours on a project.
- Taught “DUI case law update for law enforcement / cops in court / report writing” to the following agencies/meetings:
  - Sep. 25 – Springville Police Dept. (25 LE)
  - Nov. 6 – Summit Co. Sheriff’s Office (13 LE)
  - Nov. 12 – Grand Co. Sheriff’s Office (28 LE)
  - Nov. 13 – Summit Co. Sheriff’s Office (9 LE)
- Co-taught Regional Toxicology Training at POST on Sep. 19. Co-teachers were Gambrelli Layco (Tox Lab Director) and Nghia Nguyen (Forensic Toxicologist).
- Taught “DUI Crash Courses R Us” to Cache County Attorney’s Office on October 24 (3 prosecutors; 1 prosecutor assistant).
- Performed substantial work related to introduction of Drager 5000 roadside oral fluids drug testing instrument.
- Performed substantial work on substitute toxicologist motion. This was a collaborative effort with Gambrelli Layco (Tox Lab Director), Randall McCune (Cedar City Prosecutor), Hannah Vickery (South SLC Prosecutor), Brittany Huff (DPS counsel). This work product was posted on the UPC forum. See attachment A.
- Distributed DUI sentencing matrix at Fall Prosecutor Conference in St. George Sep. 10-12. Also distributed two banker boxes of DUI prosecution related materials and CDL materials there.
  - With the direction of grant manager Teri Pectol, I engaged Utah Correctional Industries to produce 60 DUI silhouettes and to date have distributed 49 of them as indicated on Attachment B.
  - Performed substantial work (with DPS counsel Kevin Bolander) on defense motion to purchase I-8000 breath testing instrument.

- Delivered OKN drums: to Hansen Wright Eddy Haws (a large contract prosecutor office in our state); Emery County Attorney's Office; Grand County Attorney's Office.
- Utah Prosecution Counsel Prosecutor Forum continues to serve well re DUI/traffic safety subjects, as well as other subjects.
- Taught "Blood Draw DUIs Update for Prosecutors" to:
  - Emery County Attorney's Office on Oct. 31 (2 prosecutors; 1 prosecutor assistant).
  - Utah County Attorney's Office on Nov. 7 (17 prosecutors).
    - These are new "staff meeting regionals".
    - Plans going forward for S. J. Quinney College of Law and J. Reuben Clark Law School (Gambrelli's idea).
- Re-worked, trimmed down my "Cops in Court" materials.
- Attended "Basic Courtroom Testimony for Law Enforcement" at Mapleton Police Dept. on Nov. 10.
- Participated in NHTSA Region 7 & 8 meetings in Kansas City, MO on Nov. 17-19, and taught "Collaborating to Create Effective Prosecutions Tools" there on Nov. 18, where I shared our training Utah work product (56 attendees).
- Planned with Judge Pamila Brown (Maryland) and UHP Sgt. Chris Newlin to teach various aspects of drug and alcohol use detection related to DUI enforcement, prosecution, and probation, a class to take place on December 4.
- Performed work to bring Utah into compliance with 23 U.S.C. § 164 (and implementing regulations at 23 C.F.R. Part 175, in light of Utah Code § 41-6a-502.5).
- Additional idea for this 2015 grant year – battery of pretrial prosecutor motions (David Cole).

- Various meetings, SWAPLAC, DUI committee, ADTEC, MATF, UDCAA, MISLAC.
- [End of TSRP summary].