

Dashboard + ⚙️

Dashboard Preferences Notifications Security Location Workflow Calendar Search

My Account

Username

Real Name *

Email*

Old password

Your Password:

- must be between 10 and 50 characters
- must contain lowercase characters
- must contain uppercase characters
- must contain numeric characters
- must contain non alpha-numeric characters
- must not match any of the last 10 passwords used

New password

Confirm new password

Save & Close Close Settings

Click on this icon to get to user settings. Then click on the Security tab. Enter your old password and create a new one. I recommend typing your new one in Notepad so you know for sure what you are typing - then copy and paste it into the New Password box and the Confirm New Password box. Click on Save & Close.

Please keep in mind that if you saved your password in the browser, you MUST change it in the browser settings too, or it will keep putting your old password